

# 2009 ASUO Elections Packet

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### Contact Information

*Elections Board:* Phone: 541-346-0604 • Email: [asuoelec@uoregon.edu](mailto:asuoelec@uoregon.edu)

Aaron Tuttle

Rashel Matthys

Mariah Thompson

Elisha Hartwig

Kate Bailey

Elections Coordinator (Chair)

Elections Outreach Coordinator

Elections Voter Education Coordinator

Elections Publicity Coordinator

Elections Office Manager

### Important Dates

Wednesday April 1<sup>st</sup> Law School 175 at 7:00

**Mandatory** Panel on practicing ethics, integrity, in campaigning and as a student leader.

Thursday April 2<sup>nd</sup> from 12-4

Candidate Fair

Thursday April 2<sup>nd</sup> from 7-9pm

Candidate Q&A Session

Tuesday April 7<sup>th</sup> @ 7:00 pm LLC

Candidate Debates

April 6-9 @ 9:00 am

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April 13-16 @ 9:00 am

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- Dates are subject to change at the discretion of the Elections Board.
- Candidates are responsible for attending candidates meetings and keeping informed of the material that will be distributed and discussed at these meetings.
- All forms in this packet shall be submitted to Nicole Nelson, ASUO Office Coordinator, Suite 4, EMU.
- Copies of the ASUO Constitution and other rules are available from the ASUO Office, Suite 4, EMU, upon request.

## **OPEN POSITIONS FOR THE 2009 ELECTION**

<i>Position</i>	<i>Duration</i>	<i>Position</i>	<i>Duration</i>
<b>ASUO EXECUTIVE</b>			
ASUO President	1 Year	ASUO Vice-President	1 Year
<b>SENATE – ASUO PROGRAMS FINANCE COMMITTEE</b>			
Seat 1	1 Year	Seat 3	2 Years
<b>SENATE – EMU BOARD FINANCE COMMITTEE</b>			
Seat 4	1 Year	Seat 6	2 Years
<b>SEANTE – ATHLETIC AND CONTRACTS FINANCE COMMITTEE</b>			
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DFC Committee Member	1 Year	DFC Committee Member	2 Years
<b>STUDENT RECREATION CENTER ADVISORY BOARD</b>			
Board Member	2 Years	Board Member	2 Years
Board Member	2 Years		
<b>ASSOCIATED STUDENTS PRESIDENTIAL ADVISORY COUNCIL</b>			
Council Member	1 Year	Council Members	2 Years
<b>STUDENT BUILDING FEE ALLOCATION COMMITTEE AT-LARGE</b>			
Council Member	1 Year		

\*\* Positions and committees are subject to change between now and the commencement of the 2009 Spring Election\*\*

## **2009 ELECTIONS POSITION DESCRIPTION SHEET**

The Associated Students of the University of Oregon (ASUO) holds elections April 6<sup>th</sup> at 9 a.m. until April 8<sup>th</sup> at 5:00 p.m., 2009 (Primary Election) and April 13<sup>th</sup> at 9 a.m. until April 15<sup>th</sup> at 5 p.m., 2009 (General Election). If you are interested in running for office, you must file an election petition no later than Wednesday, March 11<sup>th</sup>, 2009 at 5:00 p.m. in the ASUO Office, Suite 4, EMU.

The ASUO Elections are administered by the ASUO Elections Board. The Elections Board is comprised of five board members, including the Elections Coordinator (Chair). Telephone messages may be left for the Elections Board at 541.346.0604, email can be sent to [asuoelec@uoregon.edu](mailto:asuoelec@uoregon.edu), or written messages can be submitted to the mailbox slot of Elections Coordinator Aaron Tuttle in the ASUO Office, Suite 4, EMU. Please entitle your message, "Question from \_\_\_\_\_, ASUO Elections \_\_\_\_\_ (*position*) Candidate." If you wish to appeal a ruling of an elections officer or any other aspect of the ASUO Elections, you may contact the ASUO Constitution Court via email at [Concourt@uoregon.edu](mailto:Concourt@uoregon.edu). All complaints of elections rule violations shall be submitted to the Elections Board using the Elections Grievance Forms located in the ASUO Office, Suite 4, EMU at the request of the ASUO Office Assistants.

### **ASUO EXECUTIVE**

The ASUO Constitution describes the legal and procedural functioning and the general makeup of the ASUO Executive, yet the goals and emphasis of the Executive are open to change from year to year. The Executive is the recognized voice of University of Oregon students and administers over 150 funded ASUO programs. It is comprised of the elected President and Vice President, as well as approximately 15 staff members that they hire.

The President may run with a designated Vice President, or may run alone. The President is elected for a one-year term from the student body. The Vice President also serves a one-year term. The President and Vice President's stipend will be allocated based per budget requests. The President and Vice President work at least 30 hours per week for 12 months.

### **STUDENT SENATE**

The Student Senate is a twenty member elected body responsible for allocating incidental fees and representing the collective interest of students. The Senate allocates the Incidental Fee- collected from each student each term- through special requests and the annual budget process (specifically through the ASUO Programs Finance Committee, EMU Board, Athletics Department). Fees may be used to fund activities that provide for the physical or cultural development of students, i.e., non-academic activities.

Of the twenty members, fifteen serve a two-year term and three serve a one-year term. The permanent structure of the Senate includes the following: three Senators who serve as members of the ASUO Programs Finance Committee (2 two-year seats and 1 one-year seat), three senators who serves as members of the EMU Board (2 two-year seats and 1 one-year seat), and three Senators who serve as members of the Athletic Finance Committee (2 two-year seats and 1 one-year seat). These nine Senators are known as the "Finance Senators."

The remaining nine Senators are elected by academic major to represent academic departments, and are referred to as "Academic Senators" (all two-year seats).

Stipend is allocated per budget requests and the positions are established September 16<sup>th</sup> to June 15<sup>th</sup>. These positions demand work of 15-20 hours per week. The Senate convenes once a week on Wednesday nights at 7 p.m. Working Summer Senate is optional. Each position receives stipends that begin once elected.

### **ASUO PROGRAMS FINANCE COMMITTEE**

The ASUO Programs Finance Committee (PFC) is composed of seven members, including two Finance Senators serving two-year terms, two members elected at-large for two-year terms, one Finance Senator serving a one-year term, one member appointed by the ASUO President for a one-year term, and one appointed by the ASUO Programs Council for a one-year term. **Continued**

### **ASUO PROGRAMS FINANCE COMMITTEE continued**

The chair of the ASUO Programs Finance Committee is elected from its respective members. From October through March, this committee meets 3-4 times per week. Members work 20 hours per week during this time and at least 5 hours per week during the remainder of the school year. Committee members receive stipend (Senators receive this amount in addition to their Senate Stipend).

The ASUO PFC acts on all matters relating to the allocation of incidental fees to ASUO student programs. This budgeting process begins in the fall and ends with the submission of an ASUO programs recommended budget to the student by spring which is then approved by the ASUO president and the President of the University of Oregon.

### **ATHLETICS AND CONTRACTS FINANCE COMMITTEE**

The ASUO Athletics and Contracts Finance Committee (ACFC) is composed of six members, including two Finance Senators serving two-year terms, one member elected at-large for one year, one member elected at-large for two years, one ASUO Executive appointee, and the ASUO Finance Coordinator who serves as ex-officio member. Members work 10-15 hours per week during budget season which runs from October through March. For the remainder of the years, members work about 5 hours per week. Committee members receive stipends.

ACFC acts on all matters relating to the allocation and appropriation of incidental fees for the UO Athletic Department and negotiation of ticket sales to football & basketball games and the negotiations for all ASUO contracted services. Contracted Services are Non-University of Oregon entities that contract with the ASUO for specific services such as Lane Transit District, Legal Services, and the Oregon Daily Emerald.

The ACFC's budget is submitted to the ASUO student senate for approval then the approval of the ASUO president and the President of the University of Oregon.

### **DEPARTMENT FINANCE COMMITTEE**

The ASUO Department Finance Committee (DFC) is composed of six members, including two Finance Senators serving two-year terms, one member elected at-large for one year, one member elected at-large for two years, one ASUO Executive appointee, and the ASUO Finance Coordinator who serves as an ex-officio member. Members work 10-15 hours per week during budget season which runs from October through March. For the remainder of the year, members work about 5 hours per week. Committee members receive stipends.

The DFC duties are to hear and allocate the ASUO Departments. Department-Based Programs are incidental fee funded programs under the direct supervision of a non-student director or coordinator who is employed by a non-ASUO University of Oregon department. These Departments include but are not limited to Campus Recycling, Career Center, Conflict Resolution Services, Co-op Family Center, Disability Services Project, International Resource Center (Mills).

The entire DFC budget is approved by the ASUO President and the President of the University of Oregon.

### **ERB MEMORIAL UNION BOARD**

The Erb Memorial Union (EMU) Board determines the policies and long range plans of the Erb Memorial Student Union. In all, the Board members serve on two committees, the House Committee and the Budget Committee. The House Committee allocates office space and EMU lobby space. It also handles other requests pertaining to the building. The Budget Committee prepares the budget for the EMU and all of its programs (Cultural Forum, Childcare Center, Outdoor Program, etc.) and presents it to the whole Board. Each Board member must serve on at least one committee and attend all Board meetings. The chair of the Board and the chair of each committee keep at least 5 office hours per week. The Board consists of 15 voting members, including: two Finance Senators serving two-year terms, one Finance Senator serving one-term and four members elected by the Student body at-large for two-year terms (see list of positions available for specific position numbers and length of term for the election.) Other members include: appointed representatives of the ASUO Executive, ASUO Programs, EMU Programs, and **continued...**

### **ERB MEMORIAL UNION BOARD continued.**

EMU Classified staff and faculty. The three Finance Senators all serve on the EMU Budget Committee, along with three other members of the Board, as well as the EMU Business Manager as an ex-officio (non-voting) member. One of the four at-large members is selected to serve as Board Chair. The director of the EMU is an ex-officio (non-voting) member of the Board. The Board Chair's position lasts for 9 months and the stipend is allocated per budget requests. The positions of the Budget Committee Chair and the House Committee Chair last for 9 months with a provided stipend, which is allocated per budget requests. All other members work for 9 months, with stipends allocated per budget requests. Each member works about 10 hours per week. Work-study is available for these positions.

### **ASSOCIATED STUDENTS PRESIDENTIAL ADVISORY COUNCIL**

The Associated Students Presidential Advisory Council (ASPAC) is an 11-member committee that meets at least twice each term with the University President. The objective of this board is to advise the University President on matters affecting the student population, including student affairs, boards, and programs. The board meets at least twice each term, and currently has no stipend. Two members are elected at-large for two-year terms in alternating years. Other members include: ASUO President, Vice-President, University Affairs Coordinator, representative from campus media, EMU Board, Student Senate, Interfraternity Council, Panhellenic Council, Residence Hall Governing Council, and ASUO Programs. Other members represent international students, law/graduate students, Lesbian/Gay/Bisexual/Transgendered students, and non-traditional students.

### **STUDENT RECREATION CENTER ADVISORY BOARD**

The Student Recreation Center Advisory Board consists of twelve members. Six positions are elected at large by the student body. Each elected position requires a 2-year commitment so those graduating or not continuing at UO after a year should not place themselves on the ballot. Elected members will serve staggered two-year terms, three elected in even-numbered years, and three elected in odd-numbered years so each ASUO election has three open positions.

Terms of service are May 1 through March 31. The board generally meets once each month (excluding summers) and more frequently when reviewing the budget. The Board is responsible for review of programs, services, policies and budget, and is responsible for representing the Student Recreation Center to the University community and for promoting student recreational needs.

### **STUDENT BUILDING FEE ALLOCATION COMMITTEE**

The Student Building Fee Allocation Committee consists of eight students and ex-officio advisors. Members include representatives from the ASUO Executive, EMU Board, Student Senate, Health and Counseling Center Advisory Boards, Recreation Center Advisory Board and two members at-large. One member is elected every other year. The second is appointed by the ASUO, which occur in the fall of odd-numbered academic years. Appointments are for one academic year.

The Student Building Fee Allocation Committee meet during the fall and winter terms to consider, approve, and prioritize students' priorities for building construction and renovation projects and to make recommendations as to the use of student building fee to support such projects.

## **EXPLANATION OF MAJORS AND ACADEMIC SEATS**

### **Seat 11- Undeclared**

Must not be declared for any major or minor

### **Seat 12- AAA, Psychology and School of Music**

Printmaking, Sculpture, Community & Regional Planning, Historic Preservation, Interior Architecture, Landscape Architecture, Not-For-Profit Management (Mgmt.), Public Policy and Mgmt., Pre-Planning Public Policy and (Mgmt.), Planning, Psychology, Psychology (Bend), Dance, Intermedia Music Technology, Conducting, Music Composition, Music Education, Music History, Jazz Studies, Piano Pedagogy, Music Theory, Music Performance, Music

### **Seat 13- Business Administration**

Accounting, Business Administration, Finance, General Business, Management, Marketing, Pre-Business Administration

### **Seat 14- Arts and Sciences Group 1**

Anthropology, Asian Studies, Classical Civilization, Chinese, Classics, Comparative Literature, Creative Writing, East Asian Languages & Lit, English, Ethnic Studies, Geography, Romance:French, Germanic Lang. & Lit., Greek, GSB, History, Humanities, Romance:Italian, Judaic Studies, Japanese, Linguistics, Russian & East Europe Studies, Romance Languages, Russian, Romance:Spanish, Theater Arts

### **Seat 15- Arts and Sciences Group 2**

Economics, Environmental Studies, International Studies, Medieval Studies, Philosophy, Political Science, Religious Studies, Sociology, Women's and Gender Studies, Women's Studies

### **Seat 16- Arts and Sciences Group 3**

Applied Physics, Biology, Biochemistry, Chemistry, Computer & Information Science, Exercise & Movement Science, Environmental Science, Geological Sciences, General Science, Human Physiology, Mathematics & Computer Science, Marine Biology, Mathematics, Mathematics (Bend), Pre-Computer & Information Science, Pre-Engineering, Physics, Pre-Marine Biology, Pre-Mathematics & Computer Science

### **Seat 17- Graduate and Law**

Graduate and Law Students

### **Seat 18- Graduate and Law**

Shares constituency with Seat 17

### **Seat 19- School of Journalism & National Student Exchange**

AA-Journalism, Advertising, Communication Studies, Communication & Society, Journalism: Electronic Media, Magazine, News Editorial, Public Relations, Pre-J: Advertising, Pre-Journalism, Pre-J: Electronic Media Prod, Pre-J: Magazine, Pre-J: New Editorial, Pre-J:Public Relations, National Student Exchange

### **Seat 20- School of Education, Community Education**

Communication Disorders & Sci, Counseling, Counseling Psychology, Educational Leadership, Educational Policy & Mgmt, Educational Studies, Early Intervention, Family and Human Services, Pre-Education, Special Education, School Psychology, Teaching and Learning, Community Education Program

# **ASUO ELECTION RULES 2009**

These rules governing elections for the Associated Students of the University of Oregon (ASUO) provide a framework for the fair, impartial and orderly conduct of the elections. Access to elections as a candidate or an elector shall not be denied based on sex, gender, age, sexual orientation, race, color, national origin, religion, ability, marital, veteran, or political status. All parties involved in elections, including administrators, candidates, and voters have responsibilities and rights that must be fulfilled and respected to ensure the integrity of the process. These rules delineate those rights and responsibilities and are binding upon all members of the ASUO.

## **SECTION 1. DEFINITIONS**

- 1.1 A candidate is defined as a member of the ASUO who has paid the current term or semester incidental fee as defined by the ASUO Constitution, and who has filed a declaration or certification of candidacy (petition) in accordance with Rule 4.1 and 4.2.
- 1.2 A campaign is defined as all actions designed to affect the outcome of an ASUO election.
- 1.3 Campaign Committee and its affiliates are defined as all individuals or groups of individuals, electors or non-electors, undertaking in any concerted way to promote or oppose a candidate, ticket or ballot measure. The campaign committee for a candidate or ticket or ballot measure are all those people who act on the candidate's behalf with the candidate's knowledge or permission. (Sanctions may be invoked against those candidates whose campaign committees by any actions violate the ASUO Election Rules.)
- 1.4 A registered campaign manager is defined as a member of the ASUO who is authorized to represent a candidate or campaign committee in all matters covered by these rules, except in declaration of candidacy.
- 1.5 Campaign material is defined as any matter, be it printed, electronic, spoken or otherwise, designed to affect the outcome of an ASUO election.
- 1.6 Posters and flyers are defined as any painted, printed, drawn or otherwise constructed visual media designed to carry a campaign message.
- 1.7 Sabotage is defined as destroying, defacing, stealing, intentionally covering, removing or altering from its original position, property of a candidate, ticket, campaign committee, or the Elections Board, without written permission. Rule 6.2, section D, contains an exception to this rule.
- 1.8 For purposes of this division, "electors" are defined as all students at the University of Oregon who have paid the current term or semester student incidental fee.
- 1.9 Contributions are defined as cash donations from candidates personal funds, family, students, friends and organizations/businesses. Contributions also includes any "in-kind" donations, which include: the fair-market value of any good/service and any special discount on a good/service not available to the general public.
- 1.10 Expenditures are defined as any good or service purchased for the use in the campaign. Volunteer time and services are NOT to be considered contributions as volunteer time and service have NO economic value. This includes volunteers who help run the campaign, produce/ handle/ distribute materials, etc. However, all materials used are Expenditures.
- 1.11 A ticket is defined as two or more individuals whose actions are designed to affect a campaign. Such actions include, but is not limited to, making any kind of financial contribution, pooling funds, distributing fliers with multiple candidates. Any candidate who donates or contributes funds to any other candidate is considered a ticket and will be subject to those contribution limits.

## **SECTION 2. GENERAL PRINCIPLES**

- 2.1 Elections and campaigns must be carried out in the best interests of the student body, as determined by the ASUO Elections Board and the ASUO Constitution Court.
- 2.2 The educational atmosphere of the University shall not be compromised by anyone involved in the election process.
- 2.3 Sabotage of campaigns will not be tolerated. Department of Public Safety and the Eugene Police will be contacted to investigate major violations of this rule. This rule will be strictly enforced by the ASUO Elections Board and the ASUO Constitution Court.
- 2.4 It shall be strictly enforced that no elector or non-electore shall undertake to promote or oppose the candidacy, election, or recall of an ASUO candidate, promote or oppose a referendum or initiative, or promote or oppose voting in an ASUO election, referendum, or initiative by:
  - (a) Representing or implying to another elector that he or she shall provide any goods, services, or opportunities to such elector in return for compliance with such efforts to promote or propose an election or ballot measure outcome, which includes the selling of a service, good, or opportunity, with the exception of campaign paraphenillia or
  - (b) Representing or implying to another elector that he or she shall withhold any goods, services, or opportunities from such elector if such efforts to promote or oppose an election or ballot measure outcome are not complied with.
- 2.5 No elector or non-electore shall undertake to influence an elector to commit any of the acts described in Section 2.4.
- 2.6 No ASUO Programs, recognized, or registered groups, may support a candidate or ballot measure without a vote under the groups voting bylaws.
  - (a) No programs, recognized, or registered groups, may post any campaign related materials in any student funded space, which include but not limited to posting flyers and displaying campaign literature.
- 2.7 At the Campaign Orientation Meeting, the Election Board Chair will offer a request for the Designated Campaign Representatives to sign-on to a voluntary spending cap of \$1,500.00 for the entire campaign, ticket or candidate. The Campaign Orientation meeting is the deadline for the Designated Campaign Representative to sign-on to the Voluntary Spending Cap. Public notice of a campaign's participation in the Voluntary Spending Cap will be published with total expenses of each campaign on the ASUO Elections Website at [www.uoregon.edu/~asuoelec](http://www.uoregon.edu/~asuoelec) and made public to the EMU.

## **SECTION 3. ELECTION ADMINISTRATION**

- 3.1 In accordance with the ASUO Constitution, the ASUO Elections Board and the ASUO Elections Coordinator are responsible for administering the ASUO Elections.
- 3.2 The Elections Board and ASUO Elections Coordinator shall remain absolutely impartial in its administration of the elections, and shall take all necessary actions to insure that the elections rules are faithfully observed.
- 3.3 The ASUO Elections Board and the ASUO Elections Coordinator shall take all necessary actions to prevent violations and/or to cause existing violation to cease: Individuals may file complaints of

Elections Rules violations. The procedures for filing and hearing such complaints are outlined in Section 7 of these Rules.

- 3.4 The ASUO Elections Board shall provide candidates with copies of these rules and necessary election documents. The ASUO Elections Board will announce candidates meetings, forums, deadlines and other election information in the Oregon Daily Emerald newspaper. In the case of an emergency, notices will be posted in the ASUO Controller Office window and will be emailed to candidates via email. This notice will appear at least 24 hours in advance of a meeting time. These actions shall constitute notice to all elections participants.

#### **SECTION 4. CANDIDATE QUALIFICATIONS AND RELATED MATTERS**

- 4.1 In accordance with the ASUO Constitution, all students of this Association are eligible to hold an elected office, provided they enroll for and complete enough hours to maintain half time status, and pay the incidental fee, during all terms that the individual will be considered an elections candidate. Candidates are expected to fully comply with Article 4 of the ASUO Constitution.
- 4.2 The ASUO Elections Board shall place on the ballot only the proper name and position sought of all appropriately declared candidates who meet the filing deadline. A declaration of candidacy requires filing a petition or candidacy to certification in person at the ASUO Office, Suite 4, EMU, accompanied by the candidate's university photo identification card. Election petitions may be accepted for filing by a member of the ASUO Elections Board, the ASUO Elections Coordinator, the ASUO Office Coordinator, or an ASUO Office Assistant. Only candidate or ballot petition forms provided by the ASUO Elections Board or accurate copies thereof, which are completely filled out and signed, will be accepted.

All candidates must agree to abide by the ASUO Constitution and these rules to become eligible for the ballot. They must also attend the mandatory candidates meetings announced in the ASUO Elections Packet, unless prior arrangements based on urgent or academically-related circumstances have been made with the ASUO Elections Coordinator.

- 4.3 All candidates filing after the filing deadline shall be considered write-in candidates for the Primary, their names not placed on the ballot by the ASUO Elections Board. Candidates who reach the General Election must file for the office sought and agree to be liable retroactively for any rule violations that occurred during the Primary.
- 4.4 No candidate seeking office as a write-in will be placed on the ballot for the General Election or declared election in the Primary Election, unless the candidate receives votes in the following manner:
- (a) For President: a minimum of 75 write-in votes
  - (b) For Senate positions: a minimum of 25 write-in votes
  - (c) For all other positions: a minimum of 10 write-in votes
- 4.5 For purposes of determining a majority, only write-in votes for a member of the University of Oregon student body will be considered as ballots are cast.
- 4.6 All candidates, campaign managers, and campaign committees shall file a "Contribution and Expenditure Form" with the ASUO Elections Board. Specific dates for filing expenditure forms are outlined in the timeline found in the ASUO Elections Packet. Blank forms will be provided by the ASUO Office Assistants and ASUO Elections Board. The form must include an estimate, to the nearest ten dollar-mark, of the total amount spent by the candidate or campaign committee, and must be submitted even if zero dollars were spent by the candidate, campaign manager, or campaign.

The forms must be received by the 5 p.m. deadline on the dates listed in the ASUO Elections Packet, and must be signed by the candidate, campaign manager or committee. Failure to submit the form will result in suspended campaigning until the form is received and the candidate receives notice from the Elections Board.

The form must also list the name of any person or organization that contributed any amount of money to the campaign during the reporting period. Contributions shall include materials, supplies, and monetary contributions as set under the guidelines set in 6.11.

Campaign managers and/or campaign committees must indicate on this form the candidates and/or measures they supported or opposed.

- 4.7 Any candidate may, but need not, register a campaign manger. Any organization or campaign committee not already an ASUO Program or recognized group must register a campaign manager.
- 4.8 A registered campaign manager and/or campaign committee affiliate may be held accountable for any violation of these rules, but the registration of a campaign manager does not diminish the candidate's personal responsibility.
- 4.9 A candidate may withdraw from candidacy by presenting a written statement in person to the ASUO Elections Board any time before the unofficial results are posted by the ASUO Elections Board on Election Day.

## **SECTION 5. ELECTION PROCEDURES**

- 5.1 Candidates polling more than 50 percent of the vote in the Primary Election for any one position will be elected. Absent a majority, the two candidates pulling the highest number of votes in the Primary Election, including write-in candidates, shall be placed on the ballot for the General Election. No write-in votes will be counted in the General Election. The candidates receiving the highest number of votes in the General Election will be elected.
- 5.2 If the election is for a multiple position seat, (e.g., Senate, ASPAC, ASUO Programs Finance Committee, EMU Board, Athletic Department Finance Committee), and more candidates than twice the number of seats available file or receive the requisite write-in votes established in Section 4.4 of this document, twice the number of candidates than seats available shall go on to the General ballot based on the number of votes received.  
  
Example: There are two two-year EMU Board At-Large seats available, so the candidates with the four highest vote totals in the Primary Election go on the General Election ballot.
- 5.3 No person shall vote more than once for the same position in any election unless directed to do so by instructions on the ballot.  
  
Example: The EMU Board ballot will include the heading "Vote for Two."
- 5.4 Each available Senate seat will be elected separately, except in the case of special circumstances determined by the Elections Board.
- 5.5 The Elections Board shall arrange for students at the Oregon Institute of Marine Biology, and academic programs at University of Oregon in Portland, Oregon and Bend, Oregon, to have access to the Voter's Guide and the opportunity to vote. The Elections Board will outreach to students in field placements and internships, so they are aware of election matters and voting dates.
- 5.6 Candidates may request a recount, after the declaration of the elections results, by petition to the Elections Board within one working day of the announced results. The Elections Board may order a recount upon its own motion, and shall order a recount upon written request by a candidate or campaign manager and/or campaign committee if the margin of victory is less than 40 votes. In the event that results are confirmed by 3 out of 5 counts conducted, no further recounts may be requested.

Voting electronically via DuckWeb entails computerized vote tallying, with election results furnished by the Computing Center. Given these circumstances, recounts may not be necessary. However, if a recount is requested, it will be administered by the Elections Board.

## **SECTION 6. CAMPAIGN RULES**

- 6.1 Candidates, tickets, campaign committees and affiliates shall be held responsible for all election-related activities explicitly or implicitly authorized by the campaign.
- 6.2 Campaign material may not be posted (affixed by any method) on, in, or to any University building with the following exceptions:
- A. There is a limit of one visible poster or flyer per bulletin board per candidate. Each campaign committee supporting or opposing a ballot measure is limited to one visible poster or flyer per bulletin board.  
  
Example: If there is a kiosk which has four sides- and each side has a bulletin board- each candidate or committee supporting or opposing a ballot could post one poster or flyer per bulletin board.
  - B. Posters and flyers for candidates or measures placed on public, campus (bulletin) boards shall be limited to 14 x 22 inches in size.
  - C. Any printed campaign material for or against a ballot measure must identify the sponsoring organization, committee, or person somewhere on the front of the material.
  - D. Anonymous posters or flyers for or against a ballot measure are subject to removal by the Elections Board or any person acting with explicit written permission from the Board.
  - E. Flyers may be distributed, but not posted in the Erb Memorial Union.
    - (i) Distribution includes handing flyers to any elector or non elector. Flyers distributed on tables are considering posting.
  - F. Candidates and their campaigns will be responsible for the removal of all campaign material within 48 hours of the close of the General Election. (Candidates will be contacted Wednesday, April 15, 2009, if complete removal has not taken place.)
  - G. Campaigning in the Residence Halls and University Housing must adhere to University Housing Policies (attached at the end of the Elections Packet). The Elections Board is responsible for providing policies and rules to candidates prior to election dates.
- 6.3 Rules regarding rallies and speeches in the EMU Courtyard Amphitheater are as follows:
- FREE SPEECH AREA**  
The Free Speech Area may be used at any time by any group or individual for the purpose of free speech unless previously scheduled for another activity. It is located on the grounds of the EMU near the corner of 13th and University.
- 6.4 People employed by, or acting on behalf of, the ASUO Elections Board shall not in any way attempt to influence the opinions of the voters concerning candidates or issues on the ballot. The ASUO Elections Board considers violations of this rule to be extremely serious, and may prosecute anyone accused of a violation.
- 6.5 Regulations by the ASUO Student Senate and the ASUO Executive shall govern ASUO program behavior in the election process (see 7.3). Questions regarding the use of incidental fee funded resources shall be

resolved under such regulations, subject to appeal to the ASUO Constitution Court. Such regulations, subject to appeal to the ASUO Constitution Court, and known to the ASUO Elections Board at the time of publication, include:

ASUO Executive Rules 82.4

“No incidental fees may be spent to support the campaign of any individual, or party, for public office. Fees may be used to promote appearances and discussions between several candidates for public office, in order to increase student knowledge of the issues of candidates.”

- 6.6 The campaign committees of all candidates or tickets for election, and the campaign committees promoting or opposing any ballot measure shall maintain itemized, current, and complete records of the sources and amounts of financial contributions received in the course of all campaigns. Each such committee shall provide the ASUO Elections Board with copies of these records at the Elections Board’s request. Copies of any records requested by the Elections Board shall be made available to the public no later than two calendar days prior to the date of any ASUO Election at a location and time to be announced by the Election Board.
- A. For purposes of this section, “financial contributions” shall be deemed to include the contribution of material resources and supplies, as well as monetary contributions.
- 6.7 In order to ensure fair and equal access to University facilities and resources for proponents of all views during an election or ballot measure, no elector shall employ, for any purpose relating to such election or ballot measure, any University facility or resource to which other electors do not have equal access.
- A. For purposes of this section, University facilities and resources shall be deemed to include, but not limited to:
- (i) Assembly rooms and halls generally available for University or University-recognized activities;
  - (ii) Utilizing resources through University Scheduling and Event Services, as it is funded by the incidental fee,
    - a. This includes, but is not limited to, tabling, and scheduling of rooms;
    - b. Any candidate or campaign committee may pay for the use of such services.
  - (iii) Performance arenas and halls generally available for University or University-recognized activities;
  - (iii) Indoor and outdoor athletic fields operated by the University;
  - (iv) Office equipment and visual or audio equipment available for use through any academic or non-academic department or division of the University;
  - (v) Paper goods and other supplies stocked by any academic or non-academic department or division of the University;
  - (vi) Publications produced with University and/or student funds; But does not include publications where student funds are used for a subscription of a given publication which include, but are not limited to, the Oregon Daily Emerald
- B. For purposes of this section, equality of access shall be measured by factors including, but not limited to:

- (i) Absence of any rule or policy limiting or barring any prospective individual's use of the facility or resource for campaign-related purposes.
    - (ii) Absence of any preference accorded to any prospective user for the campaign-related use of the facility or resource,
  - C. For purposes of this section, equality of access shall require the availability of comparable, but not necessarily identical, University facilities or resources.
- 6.8 No individual may disrupt University class time to promote or oppose a candidacy or ballot measure.
- 6.9 Any candidate convicted of violating University rules and regulations or Oregon state or local law, which may be reasonably judged to have unjustly influenced the outcome of any ASUO elections, will be disqualified.
- 6.10 No passive or active campaigning in support or in opposition to a candidate or ballot measure is permitted in the ASUO Office, Suite 4, EMU, including the use of mailboxes.
- 6.11 No elector or non elector shall utilize any university listserv to campaign in support or in opposition to a candidate, ticket, or ballot measure.
- 6.12 No campaigning may begin until the first day of Spring Term, March 30, 2009.

## **SECTION 7. GRIEVANCES, COMPLAINTS, AND VIOLATIONS**

- 7.1 The following rules shall govern the filing and processing of grievances regarding Elections Rules. For purposes of this section, "grievance" and "complaint" shall assume the same meaning.
- 7.2 Violations
- A. Up to two (2) minor campaign violations may be issued during the entire course of the election period. The third minor violation shall be treated as a major violation.
  - B. Minor campaign violations shall include but are not limited to: poster size, poster placement, number of posters on kiosks on or in buildings or classrooms.
    - (i) Consequences can include but are not limited to, loss of campaigning rights, or removal of materials.
  - C. Any campaign violations, whether minor or major, received after the initial two (2) minor violations shall be considered major violations.
  - D. Major campaign violations shall consist of but are not limited to: Submitting votes for other students; Tampering with the electronic election system; Harassment, intimidation, bribery or fraud with the intent of affecting the outcome of the election; Libelous or slanderous statements or conduct; Tampering with another campaign's materials with malicious intent; Intentional actions to mislead or obstruct the duties of the Elections Board; Failing to comply with the rulings of the Elections Board;
    - (i) Consequences for major violations can include but not limited to loss of all campaigning rights, removal from ballot, and removal from office.
- 7.3 Filing of grievances
- A. Fill out a grievance form provided by the ASUO Elections Board. Make sure the form is filled out correctly or it may be disregarded. Make sure that when you turn it in it is given directly to a member of the Elections Board. If a member of the Elections Board is not present, the grievance

may be given to an ASUO Office Assistant.

#### 7.4 Review of grievances

- A. After the grievance has been filed, the Elections Board will review it. After a preliminary review of the grievance, the ASUO Elections Coordinator will appoint one of the ASUO Elections Board members to act as an Investigative Officer. The Investigative Officer will collect information. Within three school days, the ASUO Elections Board members will hold an administrative meeting among themselves.

The ASUO Elections Board may permit all parties involved in the grievance to present their case. After the administrative meeting, the ASUO Elections Board will make its decision and issue sanctions if necessary. The decision shall be released as described in Section 7.3, subsection (b), below.

- B. The ASUO Elections Board will issue its written decision to both the plaintiff and the defendant, and shall forward a copy to the ASUO Constitution Court. Parties involved in the complaint may appeal the decision within three calendar days of the release of the decision.

7.5 In order to avoid real or imagined conflicts of interest, elections grievances against the ASUO Elections Board or the ASUO Executive shall not be heard by the Elections Board. Instead, they shall be filed directly with the ASUO Constitution Court using the grievance form provided for this purpose. This form will be made available by the ASUO Elections Board.

7.6 The ASUO Elections Board reserves the right to determine the severity of a violation and impose penalties on to candidate or ticket for any violations of the Election Rules, including but not limited to disqualification.

7.7 All candidates and tickets are still subject to the Student Conduct Code. Students violating the Student Conduct Code during the election will be forwarded to the Office of Student Conduct and Community Standards.

### **SECTION 8. BALLOT MEASURES.**

8.1 Ballot measures wording must be approved by the ASUO Constitution Court prior to collecting any signatures. Draft wording must be submitted to the ASUO Constitution Court (with 5 copies) in its box in the ASUO Office, Suite 4, EMU, no later than (5) school days prior to the filing deadline established by the ASUO Elections Board.

8.2 All signatures for a ballot measure must be gathered on the ballots petition form, as provided by the ASUO Office Assistants or ASUO Elections Board, and signed by the petitioner.

## University of Oregon Housing and RHA Policies

### Regarding Campaigning in the Residence Halls

*Updated Winter 2009*

Candidates are encouraged to take advantage of possible forums hosted by the RHA or ASUO in University Housing.

The RHA Council & University Housing Office has created policy that ensures that campaigning in the UO Residence Halls be conducted according to the following guidelines:

1. Candidates and their representatives must follow these guidelines.
  - a. Every candidate may have 4 posters posted in common areas of the Residence Halls, one each in Barnhart, Carson, Hamilton and Living Learning Center. Candidates must turn posters in to Remi Nagata, Program Coordinator in the Housing Office, in order to be posted.
  - b. Posters and signs may be posted by residents on their own doors the inside of their own windows, and in their own rooms.
  - c. Posting of fliers by candidates' campaigns isn't allowed in the Residence Halls. This includes, but is not limited to, leafleting on the floor, under doors, and on the walls. All postings must be posted by students (in their own rooms and own doors and windows) and by housing staff through the means referenced in guideline 1a.
  - d. Candidates and their representatives who are guests in the Residence Halls MUST be escorted by a resident of the hall they are in and must not solicit or campaign to other residents in the halls. Candidates may not solicit in any of the dining facilities.
  - e. Candidates are encouraged to table in common areas and MUST make a reservation through the area desk. Reservations must be approved prior to tabling and there can be NO sales without a written sales permit (this includes campaign t-shirts). Candidates may NOT host a forum or event in a residence hall lounge. Campaigning is prohibited in the Residence Hall Association office and meetings, and complex and hall government meetings.
  - f. Campaign materials are allowed on one's person (i.e. t-shirt, buttons), or other personal belongings (i.e. backpacks).
2. The elections board can submit 80 flyers to encourage turnout, but need to be turned into the Main Housing Office in order to be posted. These flyers may not reference specific candidate names or campaigns and must be targeted at voter turn out. Flyers should include information on how to vote.
3. The RHA and University Housing would like to direct candidates to the Housing Contract points 1, 3, and 5 under "Rules and Regulations," in addition to the above. Residents and their guests are responsible for all sections of the Housing Contract, not only those listed below for informational purposes.

#### 1. Solicitation, Advertising, and Promotion

Solicitation, advertising, promotion, and commercial transactions are prohibited in all areas of the residence halls. In order to sell or promote any merchandise or service for private profit on state property, a sales permit must be purchased from the university for each sales location. There is to be no solicitation of any kind in University Housing facilities (including dining centers) by non-housing groups without the express written permission of University Housing.

#### 3. Facilities

a. Unauthorized entry to, or use of, institutional facilities, including buildings and grounds, is prohibited. Use of University of Oregon residence halls is limited to the residents, their escorted guests, and other persons specifically authorized by University Housing.

b. The presence of any nonresident of the hall not authorized by University Housing constitutes a trespass. Those trespassing on the premises of the University of Oregon residence halls may be arrested under the ordinances of the City of Eugene and possibly be subject to discipline under the University Student Conduct Code.

d. Posting of unapproved signs or erecting antennas or any other objects on the exterior or interior of buildings is prohibited.

#### 5. Guests

a. University Housing policies apply to all guests. Residents are responsible and accountable for the conduct of their guests while on residence hall property or immediately adjacent areas, or at residence hall-sponsored or supervised activities. This is true when guests are there by the resident's explicit invitation and also when the guests are present with the resident's permission.

b. Residents must accompany their guests at all times.

g. University Housing reserves the right to deny access to any guest whose behavior is deemed inappropriate.

## **CONTRIBUTIONS AND EXPENDITURES FORMS**

\*Note: Additional forms available in the ASUO Office, Suite 4, EMU at the request of the ASUO Office Assistants

This form must be completed by all candidates, campaign managers and campaign committees.

The form must be submitted, even if no expenditures or contributions are being claimed.

Failure to submit form will result in removal from the ballot.

Refer to rules 4.6, 6.7, 6.9, and 6.11 for clarification.

This form is due by 5:00 p.m. in the ASUO Office, Suite 4 on the following dates:

Thursday, April 2<sup>th</sup>

Tuesday, April 7<sup>th</sup>

Tuesday, April 14<sup>th</sup>

### **Check the period you are reporting for:**

All expenditures/contributions up to April 2<sup>nd</sup>, 2009

All expenditures/contributions from April 3<sup>rd</sup> to April 7<sup>th</sup> 2009

All expenditures/contributions from April 8<sup>nd</sup> to April 14<sup>th</sup> 2009