

## ADVISORY COUNCIL MEETING.

DISCUSSION OF BUDGET. RECOMMENDATIONS REGARDING RESEARCH, PUBLICATIONS AND  
LIBRARY BUDGETS

The Advisory Council met at the call of the President at 8:15, January 11, 1922.

Upon the motion of Dr. Gilbert, Dean Dymont was invited to attend and participate in the meetings of the council.

Mr. Packard was elected secretary for the coming year.

President Campbell then presented a tentative University budget which had been revised since the time of the preceding meeting of the Council. The budget was explained and discussed item by item. The discussion of the amount allotted the Publication Committee brought up the matter of the desirability of setting aside a definite sum of money to be used only for scholarly publications. Since these publications serve as an outlet for researches, Dean Hale suggested that the research committee have some jurisdiction over such funds. The final conclusion arrived at was that the matter should be referred to a joint meeting of the Research and Publication committees.

The need of research sets was next discussed. It was finally moved by Dr. Sheldon that \$5000 be set aside for research sets, this amount to be in addition to general Library budget.

Dean Hale brought up the desirability of maintaining a law library distinct from the University library. He showed that such was the common practice in similar institutions. It was then moved and carried that the Law Library be maintained distinct from the University Library.

The amount set aside for Research appeared to be inadequate to carry on the projects now under way and leave a margin for new projects. It was therefore moved by Mr. Packard that a minimum of \$5000 be set aside for Research.

The Council adjourned.

*E. L. Packard*  
Secretary.

## ADVISORY COUNCIL MEETING

## DISCUSSION OF TUITION FEES

The Advisory Council met at the call of the President at 8:15, May 11, 1922

Members present: Dean Robbins, Dean Hale, Dr. Gilbert, Prof. Howe,  
Dr. Packard.

President Campbell introduced the topic of tuition fees by explaining the general situation as regards tuition charges at various institutions including the University of Washington, where the fee is \$20.00 per term or \$60.00 for the year. He also showed that a similar fee would yield the University of Oregon approximately \$60,000.00 above the income from the present registration fee. The general problem was shown to involve the effect upon the students and upon the state as a whole. In the discussion that followed, in which all members of the group participated, various phases of the problem were considered. Early in the discussion the inadvisability of charging a flat tuition was shown to be an important consideration owing to the present political situation. As an alternative, school fees and course fees were proposed and discussed, the former to constitute a tax on the major school or department and the latter upon the student electing a course in a department. It being the sense of the Advisory Council that a tuition charge was not now advisable, a motion was made and carried to that effect. It was also recommended that should it later prove necessary to raise funds by such a means that the fee should be designated as an incidental fee.

It was also moved and passed that schools or departments might charge fees without detriment to changing course fees.

President Campbell presented Mr. M. H. Douglass' proposal to charge each student a library fee. After discussion in which the effect of the large number of fees was considered, it was decided that a separate library fee inadvisable, but that it might be incorporated in an incidental fee.

Dean Dymont explained to the Advisory Council that the Junior Week End Luncheon, an all-University function, had in the past been financed entirely by the students. This was now becoming a decided burden which the faculty might easily lighten by a contribution of at least fifty cents per member.

The Council adjourned to meet June 13th.



Secretary

## ADVISORY COUNCIL MEETING

June 14, 1922.

Consideration of Colloquium Committee Report on Laboratory Fees. Professional School Fees. Readjustment of Salary and Rank Scale for Instructors and Assistant Professors.

The Advisory Council met at the call of the President June 14, 1922, at 8:00 p. m.

Members present: Dean Hale, Dean Robbins, Dean Sheldon, Professor Howe, Professor Packard.

The Colloquium Committee Report, signed by Dr. Caswell, chairman, (as included below) relative to the establishment of a uniform fee covering laboratory, syllabus and book charges. <sup>was considered</sup> In the discussion that followed, in which all participated, it was shown that the main objection to such a program lay in the redistribution of the funds. It was clearly evident that the yield would not be sufficient to materially decrease the text-book cost to the students in certain courses. If such a general fund were available for distribution, there would be no assurance that the laboratory courses would not also demand a large share to bring about a reduction in their text book costs. Consequently readjustments of rating would be frequently demanded. Upon motion of Dr. Sheldon, it was moved and carried that in the opinion of the Advisory Council it would be inadvisable to establish a general laboratory, syllabus and book fee at the present time.

The problems of the special school fees were next presented by the President. He stated that the work of certain professional schools was very expensive and that they would be crippled in carrying out their program unless some recourse could be had through some type of fee.

This brought out considerable discussion indicating the desirability of segregating the present study body fee; renaming the standard University fee; and permitting the levying of an additional professional school fee whenever necessary.

Professor Howe then made the following motion which was passed: "That it is the consensus of the Advisory Council that professional schools be granted the privilege of charging a fee if it appears necessary".

Dean Dymont asked for a consideration of the salary and rank scale of instructors and assistant professors. He stated that it was proving difficult to obtain instructors for less than \$2000, and if a higher salary were paid, it would carry with it an increase in rank which was often undesirable. It was moved and carried that the following readjustments be approved: Instructors, 1200-2250; assistant professors \$2250-\$3000.

Adjournment.

*E. L. Packard*  
 E. L. Packard, Secretary.

## REPORT OF COLLOQUIUM COMMITTEE ON FEES, June 14, 1922.

1. (a) All students, both graduate and undergraduate, except as provided under 1b, shall pay at the same time as the registration fee a "laboratory, syllabus and book fee".

(b) Students in professional schools, whose work is exclusively in their respective schools and who pay a professional tuition fee, e.g. the Law School senior undergraduates and graduate students, shall be exempt from the payment of the L.S. and B. fee.

2. (a) All laboratory, syllabus, locker, and similar fees shall be abolished. N.B. This does not apply to fees charged in the School of Music.

(b) Under the present fee system in force in the School of Music it seems impossible to eliminate fees in this School, since they are essentially in the nature of tuition fees, and the School majors cannot be exempted unless under the provisions of 1(b).

3. (a) This fund shall not be made a part of the General Funds of the University, but shall be divided among the departments and schools of the University on the basis of the product of the total number of credit-hours for which students are registered in the school or department and the approximate expenditure per credit-hour for items properly chargeable to such a fee.

(b) The portion of the fund accruing to each department or school under this plan shall be administered by it in the same manner as the present laboratory fees.

(c) A portion of each fee collected shall be set aside to form a book fund to be used for the purchase of duplicate copies of text-books used in the courses and needed for reserve purposes by departments such as English, economics, history and education, which make considerable use of the library. This fund shall be administered by the librarian in consultation with the departments concerned.

(d) The remainder of this fund should be sufficient to pay for materials consumed, for the keeping of equipment and materials in good condition, replacement of worn-out equipment, printing of syllabi, etc. It is not intended to cover cost of equipment to care for increased enrollment.

(e) No distinction in ordering supplies shall be made between funds derived from this fee and from the General Funds of the University. This will cut down the cost of accounting in the Business Office without entailing the delays and hazards which would be experienced if all these funds went through the State office.

4. (a) A portion of this fund, say one-half, shall be allotted to the departments immediately after registration is completed on the basis of normal expectation of enrollment, and as soon as the actual enrollment is known, the departments shall be credited with the full amount due under the apportionment. At the end of the academic year any undivided balance shall be divided among the departments pro rata. (library included as department).

(b) The President by and with the advice and consent of a suitable committee of the Faculty shall determine what is a fair sum per credit-hour to cover in each department or school and the library the items properly chargeable to the laboratory, syllabus and book fund, and shall fix the laboratory, syllabus, and book fee at such a figure as to be somewhat in excess of the total amount needed by all departments and schools.

5. The Committee is prepared to submit a schedule and suggest a fee to be in effect during the academic year beginning October 1, 1922. Otherwise, if the plan is approved the committee contemplated by the plan should be appointed at once and thus be given an opportunity to canvass the situation thoroughly before registration day of the fall term.

A. E. Caswell,  
Chairman Colloquium Committee.

## Advisory Council Meeting

September 29, 1922

Consideration of Budget Estimate to be submitted to the Budget Commission of the State.

The Advisory Council met at the call of the President September 29 at eight p. m.

Members present: Dean Hale, Dean Robbins, Professor Howe, Professor Packard.

President Campbell read and explained the estimated budget for the biennium which was being prepared for the State Budget Commission. After a discussion of the various points, the council voted its approval of the budget as presented.

Upon motion of Professor Howe, the regular meeting of the meeting of the Advisory Council was set for the third Wednesday of each month.

Adjournment.

  
E. L. Packard, Secretary.

## ADVISORY COUNCIL MEETING

December 13, 1922.

The determination of the positions in the council for next year.

The Advisory Council met at the call of the Secretary in President Campbell's absence on December 13, at 4:00 P. M.

Members present: Dean Hale, Dean Sheldon, Dean Robbins, Professor Howe, Professor Gilbert, Professor Packard.

It was reported that Dean Hale and Professor Howe retire on account of serving out a maximum term of two years. It was determined by lot that Dean Sheldon and Professor Packard be retired. The two holdover members were Dean Robbins and Professor Gilbert.

The Council adjourned.

*E. Packard*  
Secretary.

## ACTION OF FACULTY AFFECTING COUNCIL

At the regular Faculty meeting on December 13, 1922, the election of members to fill the vacancies on the Advisory Council was taken up. The deans retiring were: Dean Hale and Dean Sheldon. In the elections to fill these vacancies, Deans Hale and Sheldon were elected to succeed themselves. Mr. Packard was reelected. Dr. Barnett was elected to fill the vacancy left by the retirement of Professor Howe.

*E. Packard*  
Secretary.