

MEETING OF THE ADVISORY COUNCIL
Wednesday, July 14, 1943

Present: Clark, Gilbert, Hollis, Moll, Taylor.

Absent: Burrell, who was out of town.

The Advisory Council met at 4:00 p.m. in the President's office. At this meeting Mr. Orlando J. Hollis took his seat as a member of the Council, replacing Mr. E. H. Moore.

At the request of Dean Gilbert, President Erb presented to the Council the request of a faculty member in one of the social science departments for an increase in salary -- the main argument being that the faculty member had recently received an offer of a government position. The Council was unanimous in its opinion that the salary increase was not justified. The Council also agreed that it would be its general policy not to recommend competition with offers from the government during the war period.

The Council recommended that the Psychology Department be allotted an additional half-time graduate assistant for the year 1943-44.

The Council adjourned at 5:15 p.m.


Dan E. Clark, Secretary

MEETING OF THE ADVISORY COUNCIL
Friday, July 30, 1943

Present: Clark, Gilbert, Hollis, Moll, Taylor.

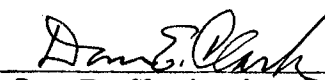
Absent: Burrell, who was out of town.

The Advisory Council met at 4:00 p.m. in the President's office. The minutes of the meetings of June 18 and July 14 were approved.

Mr. O. K. Burrell was re-elected vice-chairman of the Advisory Council for the year 1943-44.

The Council spent some time in consultation with the President in regard to appointments to committees.

The Council adjourned at 5:30 p.m.


Dan E. Clark, Secretary

MEETING OF THE ADVISORY COUNCIL
Thursday, August 5, 1943


Present: Burrell, Clark, Gilbert, Moll, Taylor.

Absent: Hollis.

The Council met at 3:30 p.m. in the President's office.

C The meeting was devoted to a continuation of consultation with the President in regard to appointment of academic and administrative committees for the year 1943-44.

The Council adjourned at 5:15 p.m.


Dan E. Clark, Secretary

MEETING OF THE ADVISORY COUNCIL
Wednesday, September 8, 1943

Present: Burrell, Clark, Gilbert, Hollis, Moll, Taylor.


The Advisory Council met at 4:00 p.m. in the President's office.

S The President reported that sabbatical leaves for the fall term had been granted to Percy Adams, assistant dean of Architecture and Allied Arts, Professor F. L. Stetson, professor of Education, and for the year 1943-44 to Otilie Seybolt, associate professor of Speech and Dramatic Arts.

Dean Gilbert recommended the following increases in salary and rank. Both of these recommendations were considered by the Council and recommended to the President for approval:

- A.
1. Adolf Kunz, increase in salary from \$3,400 to \$3,500 per year and raise in rank from associate professor to full professor. This recommendation was made in view of the fact that Professor Kunz, as head of the Department of Chemistry, has assumed additional duties, and because in the opinion of the Council the increase was merited.
 2. Anibal Vargas-Baron, increase in salary from \$2,100 to \$2,400 per year and raise in rank from instructor to assistant professor. This recommendation was made in recognition of Mr. Vargas-Baron's merit as a teacher and scholar and in order to meet a competitive offer of a permanent teaching position in another institution.

The Council adjourned at 5:45 p.m.


Dan E. Clark, Secretary

MEETING OF THE ADVISORY COUNCIL
Monday, September 20, 1943

Present: Burrell, Clark, Gilbert, Hollis, Moll, Taylor.

The Council met at 4:00 p.m. in the President's Office.

C The President asked the advice of the Council in regard to the filling of a number of vacancies on committees which had occurred.

S The Council discussed at some length with the President the subject of smoking on the campus and recommended that an effort should be made to curtail smoking in the University buildings in view of the increased fire hazard because of the overcrowding of certain buildings due to the presence of army trainees. The Council also felt that unusual care should be taken to prevent fires at a time when it would be impossible to replace any serious damage or destruction which might be caused by a fire.

S The President reported to the Council in regard to a request which had been made that the University should establish a School of Social Welfare in Portland.

The Council adjourned at 5:50 p.m.

Dan E. Clark

Dan E. Clark, Secretary

MEETING OF THE ADVISORY COUNCIL
Tuesday, November 30, 1943

Present: Clark, Gilbert, Hollis, Moll, Taylor.

Absent: Burrell, who was out of town.

The Advisory Council met at 4:00 p.m. in the President's Office. The minutes of the meetings of the Council from July 30 to September, inclusive, were approved.

V The President read a letter from Professor Carl Johnson, chairman of the committee on Visual Instruction, making recommendations regarding increased facilities for this type of instruction. The Council recommended to the President that a central agency be established to care for this equipment and to schedule its use for the various instructional departments.

n President Erb stated that the John Henry Nash collection might be sold by Dr. Nash to another institution. The Council was of the opinion that there was nothing that could be done to prevent a transfer of this collection from the University of Oregon since, in spite of continued effort, it had not been possible to secure funds for the purchase of the collection by the University.

The Council adjourned at 5:45 p.m.

Dan E. Clark

Dan E. Clark, Secretary

MEETING OF THE ADVISORY COUNCIL
Friday, December 3, 1943

Present: Burrell, Clark, Gilbert, Hollis, Moll, Taylor.

The Advisory Council met at 4:00 p.m. in the President's Office.

R The Council authorized President Erb to write to the chairman of the Board of Regents of the University of Nevada, endorsing Dr. E. M. Pallett as a candidate for the presidency of that institution.

J President Erb presented to the Council a proposal from Chancellor Hunter that the University co-operate in conducting a series of conferences or institutions throughout the state in connection with the program of in-service training in subject matter fields for teachers in high schools. Such a program had been suggested by the State Superintendent of Public Instruction because of the fact that during the war emergency many persons were teaching in the high schools who lacked the experience and training usually required. The Council recommended that the University co-operate in such a program.

C The secretary presented a request from Professor Rudolf Ernst, Chairman of the University Lectures Committee, that the Council consider some plan whereby there could be established a University Calendar, which would enable persons scheduling public events to know in advance of dates and rooms which would be free. The Council recommended that Dean Onthank's office be made available as the place where a record would be kept of all events reported to it. It was also recommended that members of the faculty should be informed of this service through the Faculty Bulletin.

B The President discussed with the Council, at some length, the post-war building needs of the University and the proposed schedule of buildings needed. It was the general opinion of the Council that a Student Union building should occupy the first place on this schedule, and that a science classroom and laboratory building should be the first new building for strictly academic use. It was also agreed that there should be adequate provision for the rehabilitation of buildings which have been heavily used in the army programs, and that the basement of Fenton Hall should be completed at an early date in order to provide another large classroom. Numerous other building needs were discussed, but it was recognized that the exact order in which these needs should be met would depend on circumstances.

The Council adjourned at 5:50 p.m.


Dan E. Clark, Secretary

MEETING OF THE ADVISORY COUNCIL
Thursday, December 9, 1943

Present: Clark, Gilbert, Hollis, Moll, Taylor.

Absent: Burrell, who was out of town.

The Advisory Council met at 3:00 p.m. in the President's Office.

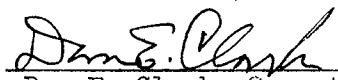
R The Council authorized President Erb to write to the chairman of the Board of Regents of the University of Nevada, endorsing Dr. Roben J. Maaske as a candidate for the presidency of that institution.

C The Council made recommendations to the President regarding the personnel of the special committee on Admissions to the University, authorized by the Faculty at the December meeting.

W Mr. Hollis presented a communication from the Executive Committee of the Oregon Chapter of the American Association of University Professors, asking for information regarding procedures in the Advisory Council. The secretary was instructed to confer with Mr. Hollis and draft a reply to this communication for its approval at the next meeting.

L At 4:00 p.m. the Council met with the Library Committee. At this time President Erb submitted a report of his extensive canvass of persons available and qualified for the position of Librarian at the University of Oregon. Typewritten copies of data in regard to a considerable number of such persons were given to each member of the two groups and it was agreed that there would be another meeting at a date to be determined.

The Council adjourned at 5:40 p.m.



Dan E. Clark, Secretary

MEETING OF THE ADVISORY COUNCIL
Tuesday, December 21, 1943

Present: Burrell, Clark, Gilbert, Hollis, Moll, Taylor.

The Advisory Council met at 10:00 a.m. in the President's Office, in the absence of President Erb, who was ill.

Dean Gilbert reported that H. G. Barnett, Assistant Professor of Anthropology, had applied for a leave of absence to accept an appointment to make ethnographic studies for the Smithsonian Institution.

X. Dean Gilbert moved that the Council recommend that Professor Cressman be authorized to seek a replacement for Dr. Barnett for the remainder of the present academic year, at an annual salary rate of \$2670. After some discussion the Council voted in favor of this recommendation, because of the substantial enrollment in Dr. Barnett's civilian courses, and the inability of anyone on the present staff to teach these courses.

The Council adjourned at 10:40 a.m.


Dan E. Clark, Secretary

MEETING OF THE ADVISORY COUNCIL
Tuesday, December 28, 1943

Present: Burrell, Clark, Gilbert, Hollis, Moll, Taylor.

The Advisory Council met at 8:30 a.m. in Dean Gilbert's office.

E. P. There was some discussion of plans for the memorial service for President Erb.

The Council discussed the request of Chancellor Hunter that the Council confer with him and make recommendations in regard to an arrangement whereby the functions of the President's Office might be carried on until a permanent successor to President Erb could be selected.

R. It was the unanimous opinion of the Council that it would be inadvisable to attempt to administer the affairs of the University through a committee, but that some one individual should be appointed Acting President with full power to act in the interim. During the discussion of individuals who might be "drafted" to serve as Acting President it soon became evident that five members of the Council were of the opinion that Professor Orlando J. Hollis was the person best qualified. Professor Hollis expressed surprise at this conclusion and asked time for consideration.

P The Council adjourned at 9:15 a.m. after a definite agreement among five members to recommend to Chancellor Hunter that Professor Hollis be immediately appointed Acting President of the University to serve until a permanent President can be chosen, and that he be freed of other duties as rapidly as possible to enable him to give full time to the functions of the President's Office.


 Dan E. Clark, Secretary

MEETING OF THE ADVISORY COUNCIL
 Tuesday, December 28, 1943

Present: Burrell, Clark, Gilbert, Hollis, Moll, Taylor.

The Advisory Council met at 4:00 p.m. in the Chancellor's Office.

Chancellor Hunter stated that he had asked the Council to meet with him in order that he might receive the advice of the members in regard to the best manner of providing for the administration of the University until a permanent successor to President Erb can be selected. He indicated that there were several possible alternatives, including an administrative committee and an Acting President with full power to act. Chancellor Hunter expressed a definite preference for the latter plan, but wished the advice of the Council.

R Professor Burrell, vice chairman of the Council, informed the Chancellor of the unanimous opinion of the Council expressed at its preceding meeting in favor of a single individual as Acting President with full power to act during the interim. Professor Burrell also informed the Chancellor of the agreement among five members of the Council in the opinion that Professor Orlando J. Hollis was the person best qualified to serve in this capacity.

Professor Hollis asked and was given permission to retire during the discussion of this report of the Council. In accordance with his request the Council gave consideration to several other persons, whose names had been mentioned or who might be available. The opinion of the Council was not changed by this discussion. Chancellor Hunter expressed his full accord with the recommendation of the Council with respect to Professor Hollis.

At the request of Chancellor Hunter for definite advice, the Council made the following recommendations in regard to the position of Acting President and the appointment of Professor Hollis:

1. That the appointment of Professor Hollis as Acting President be understood to carry no commitments or implications of any kind affecting the selection of a permanent President.
2. That the Acting President be given the full power of the office during his period of service, with the understanding that except for emergencies, his administration will be confined chiefly to policies and plans already decided upon.

3. That as soon as possible Professor Hollis should be relieved of his teaching load, his committee duties, and all other functions which would interfere with his ability to give full time to the office of Acting President.
4. That the salary of the temporary position of Acting President should be substantially the same as that Paid President Erb, exclusive of the president's house and perquisites attached thereto.

After the adoption of the recommendations Professor Hollis was asked to return to the meeting, and he was informed regarding the action of the Council. Chancellor Hunter also indicated the steps he would take to secure confirmation of the appointment from members of the Executive Committee of the State Board of Higher Education pending action by the Board itself at its meeting late in January.

The Council adjourned at 5:20 p.m.


 Dan E. Clark, Secretary

MEETING OF THE ADVISORY COUNCIL

Tuesday, January 11, 1944

Present: Burrell, Clark, Gilbert, Hollis, Moll, Taylor.

The Advisory Council met at 2:00 p.m. in the President's office.

C Mr. Hollis presented his resignation from the Advisory Council because of his appointment as Acting President of the University.

The minutes of the meetings of the Council from November 30 to December 28, inclusive, were approved.

L After some discussion it was the opinion of the Council that it would be desirable to proceed with the consideration of various persons who had been recommended for the position of University Librarian.

L Acting President Hollis informed the Council that the Oregon State Board of Higher Education had set aside a reserve fund of \$10,000 for the purchase of special collections of books for the library which could not be purchased out of the regular allotment.

C The Council recommended that Professor Alfred L. Lomax be appointed as chairman of the committee on Pacific Basic Studies during the absence of Professor Gordon Wright.