

MEETING OF ADVISORY COUNCIL

Tuesday, July 17, 1945

Present: Burrell, Clark, Gilbert, Huestis, Trowbridge, Van Rysselberghe.

The Advisory Council met at 4:15 p.m. in Room 6, Oregon Building, on the call of Mr. Burrell.

The principal purpose of the meeting was the election of officers for the new Council which took office on July 1. Mr. O. K. Burrell was elected chairman and Mr. Dan E. Clark secretary for the academic year 1945-46.

The Council instructed the secretary to write a letter to President Newburn, offering him the services of the Council in any capacity which in his opinion may be helpful to him.

The Council adjourned at 4:45 p.m.

  
 Dan E. Clark, Secretary

MEETING OF THE ADVISORY COUNCIL

Friday, August 3, 1945

Present: Burrell, Clark, Gilbert, Huestis, Van Rysselberghe.

Absent: Trowbridge, who was on his way to Chicago where he is to teach at the University of Chicago during the academic year 1945-46.

The Advisory Council met at 4:00 p.m. in the President's office. The minutes of the meeting of July 17 were approved.

President Newburn made a brief statement indicating his desire and intention to seek the advice and assistance of the Advisory Council in connection with numerous aspects of University policy and procedure. He then outlined a number of major problems to which he requested the members of the Council to give careful thought. Among these were: (1) the retaining and securing of the best possible faculty; (2) the promotion of graduate work and the provision of the necessary facilities for such work.

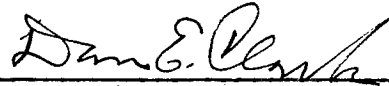
The Council discussed these problems with the President at some length. It was agreed that Mr. Burrell would get in touch with the salary committee of the A.A.U.P. to ascertain what progress the committee had made in formulating recommendations on this subject. It was also agreed that some plan should be adopted whereby the plans and hopes of the various schools and departments with respect to graduate study could be ascertained.

Meeting of the Advisory Council (Con.)

President Newburn asked the Council for suggestions regarding the personnel of faculty committees and a number of suggestions were made. The Council also recommended that the Committee on College Teaching (an administrative committee) be eliminated.

President Newburn reported that Dr. Lawrence S. Bee, Assistant Professor of Sociology, had received an attractive offer from another institution. He presented a recommendation from Dean Gilbert and Dr. Moore that Dr. Bee be advanced in rank to associate professor and that he be given an appropriate increase in salary. No objections were stated by members of the Council.

The Council adjourned at 5:50 p.m.



Dan E. Clark, Secretary

MEETING OF THE ADVISORY COUNCIL

Thursday, October 11, 1945

Present: Burrell, Clark, Gilbert, Huestis, Moursund, Van Rysselberghe.

At the call of the chairman, the Advisory Council met at 4:00 p.m. in Room 6, Oregon Building.

The main purpose of the meeting was a consideration of principles and procedures which, in the opinion of the Council, should be observed in making appointments to the University faculty and staff. After considerable discussion it was voted that the chairman and secretary should prepare a statement to be submitted to the Council for discussion at its next meeting on Thursday, October 18th.

The Council adjourned at 5:30 p.m.



Dan E. Clark, Secretary

MEETING OF THE ADVISORY COUNCIL

Thursday, October 18, 1945

Present: Burrell, Clark, Gilbert, Moursund, Van Rysselberghe.

Absent: Huestis.

Pursuant to agreement at the preceding meeting the Advisory Council met at 4:00 p.m. in Room 6, Oregon Building.

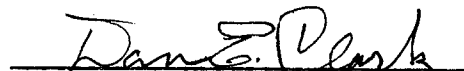
The chairman presented a statement of principles and procedures to be followed in making appointments to the University faculty and staff for the approval of the Council. After considerable discussion and numerous amendments the Council adopted the statement which follows. Mr. Moursund wished to have it a matter of record that he did not approve the second paragraph.

Statement of Recommendations of Advisory Council in Regard to Faculty Participation in Appointments

1. The Council believes that the faculty of a school or department should participate in the selection of persons considered for additions to the faculty. The Council believes that this participation should be active rather than merely nominal. The Council realizes, of course, that no set formula can be followed. The emphasis should be upon a consideration of a representative list of candidates, rather than upon a mere vote to approve or disapprove a particular appointment. We recognize that responsibility for final decision rests, of course, with the dean and the president. We do not mean to suggest that appointments should be made upon the basis of the majority view of the school or department, but only that the faculties of the various schools and departments should be informed of pending appointments, and that their recommendation and advice should be taken into consideration in arriving at a decision.
2. The Council believes that if the policy recommended above is carried out a routine consultation of the Council on all appointments will be in the main unproductive of substantial results.
3. Nevertheless, the Council believes that the President will wish to consult the Council on particular appointments, and that under some circumstances the Council may wish to volunteer recommendations. This would seem to be especially appropriate in connection with appointments important to the entire University, or concerning which there is no recognized administration agency charged with making recommendations to the President.

The chairman was instructed to seek a meeting of the Council with President Newburn for a discussion of this statement or recommendations.

The Council adjourned at 5:00 p.m.

  
Dan E. Clark, Secretary

MEETING OF THE ADVISORY COUNCIL

Thursday, November 1, 1945

Present: Burrell, Clark, Gilbert, Huestis, Moursund, Van Rysselberghe.

At the request of the President, the Advisory Council met at 4:00 p.m. in the President's office. The minutes of the meetings of August 3 and October 11 and 18 were approved.

President Newburn stated that he had asked for the meeting, in part, in order that there might be a frank discussion of the relationship between the President and the Advisory Council. At the outset he made it clear that he heartily approved the policy of having such a council. If one did not exist he would wish to have one; and he preferred an elected council to an appointed one because it would undoubtedly be more representative of faculty opinion.

The President indicated his belief that University organization and procedures would inevitably change to some extent with the growth of the institution. He felt, however, that any changes which might occur in the functions of the Advisory Council or in its relationship to the President should be a matter of evolution, as has been the case in the past. The members of the Council expressed concurrence in this attitude.

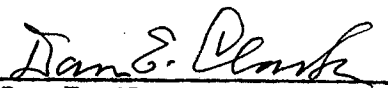
The statement of recommendations of the Council in regard to faculty participation in appointments was read and analyzed. After some discussion to clarify various points President Newburn expressed his agreement with the policy and procedures set forth in this statement. He also said that it was his view that the President should feel free to call on the Council for advice on any subject; and that the Council should likewise feel free to present problems or policies for the consideration of the President.

President Newburn then stated that he wished the advice and assistance of the Council in regard to a number of problems or policies affecting salaries. In the first place, he wished the opinion of the Council concerning the policy to be followed with respect to faculty members returning from leave for military or other war service. It was the view of the Council that the status of each such person should be considered on an individual basis.

The President requested that the Council make a careful study on the basis of which it would be prepared to give him advice concerning merited salary increases.

Finally, President Newburn discussed with the Council the general policies to be followed in seeking increased financial support from the Oregon legislature at its next session.

The Council adjourned at 5:20 p.m.

  
Dan E. Clark, Secretary

MEETING OF THE ADVISORY COUNCIL

Thursday, November 15, 1945

Present: Burrell, Clark, Gilbert, Huestis, Moursund, Van Rysselberghe.

The Advisory Council met at 4:00 p.m. in Room 6, Oregon Building, at the call of the chairman. The meeting was devoted to a preliminary discussion of procedures to be followed in securing data upon which to base advice to the President in regard to salary increases, in response to the request presented to the Council by President Newburn at the meeting of November 1.

The Council adjourned at 5:30 p.m.

  
 Dan E. Clark, Secretary

MEETING OF THE ADVISORY COUNCIL

Friday, November 23, 1945

Present: Burrell, Clark, Gilbert, Huestis, Moursund, Van Rysselberghe.

The Advisory Council met at the call of the chairman at 3:00 p.m. in Room 6, Oregon Building.

The meeting was devoted to a continuation of the discussion of data in regard to possible salary increases, which President Newburn has asked the Council to prepare and present to him.

The Council adjourned at 5:00 p.m.

  
 Dan E. Clark, Secretary

MEETING OF THE ADVISORY COUNCIL

Monday, November 26, 1945

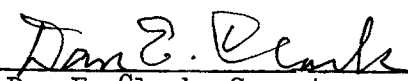
Present: Burrell, Clark, Gilbert, Huestis, Moursund, Van Rysselberghe.

The Advisory Council met at 4:00 p.m. in the President's Office. The minutes of the meetings of November 1 and 15 were approved.

The Council presented to President Newburn the data and suggestions in regard to possible salary increases which it had prepared at the two preceding meetings.

President Newburn asked the advice of the Council in regard to the status of several persons returning from leave for military or other war service. Some time was spent in discussing these matters.

The Council adjourned at 5:10 p.m.

  
 Dan E. Clark, Secretary

MEETING OF THE ADVISORY COUNCIL  
Wednesday, December 19, 1945

Present: Burrell, Clark, Gilbert, Huestis, Moursund, Van Rysselberghe.

The Advisory Council met at 3:30 p.m. in the President's office. The minutes of the meetings of November 23 and 26 were approved.

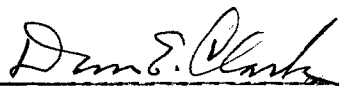
President Newburn requested the Council to make a study of the faculty committee structure, and to make any recommendations it might consider desirable with respect to committees, both those of an administrative nature and those which were created by faculty legislation.

The President asked the opinion of the Council in regard to the question of advancement in rank and salary for Homer G. Barnett of the department of anthropology when he returns from his war-time leave of absence.

Some time was devoted to a discussion of various practices involving University standards, after President Newburn indicated a number of problems which, in his opinion, deserved attention.

President Newburn presented the results of his search for a University librarian, and indicated the credentials and qualifications of various individuals, including Willis Warren, acting librarian, now on leave of absence. The Council spent some time in discussing with the President the relative merits of these individuals.

The Council adjourned at 5:45.

  
Dan E. Clark, Secretary

MEETING OF THE ADVISORY COUNCIL  
Friday, January 11, 1946

Present: Burrell, Clark, Gilbert, Huestis, Moursund, Van Rysselberghe.

At the call of the chairman, the Advisory Council met at 4:00 p.m. in Room 6, Oregon Building. The chairman indicated that the purpose of the meeting was to give consideration to the faculty committee structure, in response to President Newburn's request at the preceding meeting. Since the last meeting the President's office had supplied each member with data regarding the origin and nature of each faculty committee.

After discussing the purpose and functions of each committee the Council agreed in the opinion that the committee on college teaching, the personnel council, and the commonwealth service council, together with its sub-committees,