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ADVISORY COUNCIL
MINUTES
May 7, 1979

Time: 2:00 - 5:00 p.m., Johnson Hall Conference Room

Members Present: Paul Holbo, Wanda Johnson, Richard Littman (Chair),
David Povey, Diane Reinhard (Secretary), Don Tull,
Shirley Wilson, Arnie Zweig

Others: 3:15 - 4:00 p.m. William Boyd

1. Minutes

The minutes of the April 30 meeting were approved as written.

2. Items from the Floor

- A. The March 1 financial aid deadline automatically disqualifies a number of graduate students who might want to apply for Work Study because acceptance into a graduate program is unknown until April or May. Povey was concerned because he felt we are losing very qualified graduate students as financial assistance is not available. He recommended setting aside a portion of the money for graduate students which would have a later deadline date for application. It was suggested that Povey write a memo to the Provost outlining the problem and requesting that next year's Advisory Council review the issue since deadlines have already occurred regarding financial aid for next year.
- B. Reinhard asked for nominations of faculty members who would be willing to run as a representative of the AOF to serve on the State Board of Higher Education. Wilson and Reinhard will contact Barry Siegel and indicate a preference for having a faculty member who is clearly and unambiguously associated with the instructional faculty for this position. Littman's name is to be forwarded as a possible candidate.

3. Information Items

- A. Povey shared with the AC a case of one faculty member's early retirement plans--he wishes to retire at 60 and continue on a 600-hour rule. This may require reconstructing the tenure regulations as he wishes to be tenured at this level which is less than .50 FTE. Other requirements in this early retirement negotiation include an office at the University, and keeping his academic title rather than becoming emeritus. Littman strongly suggested that Povey contact the retirement committee with this example of what can be done to encourage early retirement. Povey also indicated that the March issue of the AAUP magazine has an article on early retirement which should be of use to this committee.

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- B. Nominations to serve on the Advisory Council for the next academic year are as follows: Virgil Boekelheide, Robert Campbell, David Curland, Thelma Greenfield, Frank Lacey, Mavis Mate, Nathaniel Teich, and Donald Tull.
- C. The joint AC meeting in Salem has been rescheduled for May 15, State Library Building, from 3:00 to 5:00 p.m. with dinner later. Guests will include Mae Yih, Clifford Trow, Van Vliet, Frohnmayer, Malarkey, and Cherry.
- D. A statement regarding admissions standards for the future developed by Mosely was distributed to AC members.

4. Environmental Studies Proposal

A draft memo to Boyd from members of the 1978-79 Faculty Advisory Council on recommending an investigation of the development of an environmental studies program at the University of Oregon was reviewed. After minor corrections, the proposal as written was adopted by the AC and will be forwarded to the President and Provost. This will serve as the basis of discussion at the May 13 meeting. The proposal itself raised the issue of the need for long range planning. This discussion lead to how AC activities could be influential in seeing that more long range planning does occur within the University. At least one AC member was concerned that all individual program proposals are seen in isolation rather than compared with other critical competitors. Povey indicated that one of the reasons he drew up this proposal was not only to force some sort of an investigation into the substance of the proposal itself, but also to force some discussion on a means of evaluating alternative proposals for new programs. He strongly feels that there is a need to develop new programs to attract new students. However, they should be based on sound educational grounds rather than current fads and need to be reviewed.

3:10 William Boyd

Environmental Studies Proposal Continued

President Boyd indicated positive feelings about having an environmental studies program and will look forward to the discussions next week.

5. University Governance

The ASUO has proposed that the University Assembly vote to change existing University governance by excluding Clause 4 of the University Reorganization Legislation passed in 1974. It was the opinion of the faculty members present that this motion reflects a constitution change through legislative means and, therefore, should be ruled out of order.

6. Graduation Speaker

The President has been reassured by the Governor that he will, in fact, participate in graduation exercises come June. As of this time, the President has not received any petitions.

7. Capital Construction - 1979-81 Biennium

The need to lobby legislators who serve on the capital construction subcommittee was discussed. The Eastern Oregon, Portland State, and University of Oregon capital construction package would be the focus of all lobbying efforts. Both Boyd and Blumel are contacting members of the committee through their individual contacts.

8. Long Range Academic Planning

Once again the AC tried to develop specific recommendations regarding long range planning for the University of Oregon. Conversation centered around the missions of research, instruction and service, and the identification of items that may appear on the inventory we said we would develop last week. Possible ideas included: having a variable teaching load, allocating faculty load to a different set of functions depending on individual faculty member qualifications, reinstating a graduate faculty, and conducting some sort of an evaluation of current departments and programs. Whether this dialogue on long range academic planning will continue depends on its perceived importance to the persons elected to the AC for next year.

As members were discussing long range academic planning, the role of the AC in general was discussed. Certainly one function of this Council is to react on an incidental basis to proposals and activities that are of importance to the President. However, this function of providing advice on the spot could be integrated with some long range analysis of problems effecting the University.

Agenda Items

- A. "Management" from Johnson Hall
- B. Librarianship summer school
- C. Advisory Council meeting with general faculty
- D. Continuation of discussion of University mission
- E. Organization of senate and assembly
- F. AC final report
- G. David Povey - environmental education

ADVISORY COUNCIL
MINUTES
May 14, 1979

Time: 2:00 - 5:00 p.m., Johnson Hall Conference Room

Members Present: Paul Holbo, Wanda Johnson, Richard Littman (Chair),
David Povey, Diane Reinhard (Secretary), Don Tull,
Shirley Wilson, Arnie Zweig

Others: 3:20 - 5:00 p.m. William Boyd, Paul Olum

1. Minutes

Advisory Council members were asked to identify any corrections to the May 7th minutes at the next meeting.

2. Items from the Floor/Information Items

- A. Diane mentioned her concern regarding the short amount of time that has been allowed for professional schools to analyze the Arts and Science curriculum motion. Advisory Council members indicated other concerns, one of which was the inappropriateness of dealing with a major curriculum proposal at the last faculty meeting (during exam week).
- B. Several new agenda items were suggested to Arnie for the Pac-10 meeting in Tucson (retirement, role of faculty in long range planning, quarter to semester shift, review of new programs.)
- C. Duncan has indicated that SB 451 (improvement of teaching) will be sent to Ways and Means where it will in all probability die.
- D. The AFT newsletter contains a good synopsis of the effect of inflation on faculty salaries.
- E. The joint Advisory Council group will meet in Salem on May 15 with members of the Legislature.
- F. A research report prepared by Tattersal on faculty salaries was distributed.
- G. There were no questions posed about the admission standards.
- H. A letter from the chair to Enno Klammer on governance issues was distributed.

3. HB 2831

The current mark-up on the course evaluation bill was distributed by Holbo. Some serious problems still exist, however, some improvement was noted. Concerns included legislative intrusion

into State Board responsibilities (having faculty evaluation issues being resolved through a political process), and use of terms such as "elected student and faculty members" which may be a questionable group on several campuses.

4. Long Range Planning

Holbo shared a page he developed summarizing our discussions on this topic which other AC members critiqued. AC members will give Paul a call with other ideas.

5. Semester System

The problem of engaging in massive curriculum changes such as those proposed by the College of Arts and Sciences in isolation of efforts to shift from a quarter to semester plan was cited. Boyd indicated a major factor that would influence his decision regarding semesters would be whether or not another institution would agree to the change. The advantage to a semester shift would be the opportunity to redress past curriculum practices of awarding insufficient credit for material covered. Use of the early semester system would not cause problems with community college transfers. Last week's Chronicle of Higher Education reported massive shifts from quarter to semester systems. A two year lead time would probably be needed. Another advantage is that students will be able to attend football games!

6. Environmental Education

The proposal to investigate whether it would be appropriate to begin a program in environmental education was reviewed. Olum agreed to write to the committee and urge their prompt consideration of this matter and also to indicate the necessity of it being a low cost enterprise.

7. Parking

The rumor of increases in faculty parking fees was squashed.

8. Miscellaneous Housing

Policies governing use of miscellaneous housing was raised as the need for housing of faculty members is so great.

Agenda Items

- A. "Management" from Johnson Hall
- B. Librarianship summer school
- C. Continuation of discussion of University mission
- D. Organization of senate and assembly
- E. AC final report

ADVISORY COUNCIL
MINUTES
May 21, 1979

2:00 - 3:30 Johnson Hall

Members Present: Paul Holbo, Wanda Johnson, Richard Littman (Chair),
David Povey, Diane Reinhard (Secretary), Don Tull,
Shirley Wilson

1. Minutes

The minutes of May 7th and 14th were approved as written.

2. Items from the Floor

- A. Wanda Johnson asked for counsel regarding whether or not advertising should be allowed in the Time Schedule. AC members were mixed on whether that was appropriate. All agreed that in any event no alcohol or cigarette advertising should be allowed. Apparently, the University could save about \$10,000 a year if advertising was used. Other universities do allow advertising. Wanda will bring some samples of time schedules in which advertising is used for Council review.
- B. Wanda distributed a document containing mean cumulative grade indexes for the University of Oregon undergraduates by School/College and class standing.

3. Information Items

- A. Boyd and Olum are in Salem today for a hearing on the Higher Education Budget.
- B. The Chair shared Atiyeh's response to the letter we sent regarding his graduation presentation.
- C. A special meeting on the salary improvement proposal has been scheduled with Bill Lemon from the Chancellor's Office at 9:30 a.m. on Tuesday.
- D. The AC has scheduled a potluck "gala" on June 4 at Don Tull's house, 7:00 p.m. All Council members will bake or cook whatever they bring. Persons who have not indicated what they will bring should contact Diane Reinhard as soon as possible. Boyd and Olum have also been invited.
- E. Barrows' proposed budget adjustments sent to us from Frohnmayer were briefly lamented.

4. Joint AC Meeting

It was the general feeling of AC members that the last joint AC meeting was rather dull and we certainly did not seem to get very much support for the semester system idea from our colleagues at other institutions in the state.

5. Long Range Planning

Holbo indicated that he intended to identify a list of major problem areas that have been discussed in regard to long range planning and then list related issues for each one.

6. Semesters

Littman was asked to send a letter to Boyd urging the transfer to a semester plan.

Adjourned 3:30 p.m.

Chiles

ADVISORY COUNCIL
MINUTES
June 4, 1979

2:00 - 4:00 Johnson Hall

Members Present: Paul Holbo, Richard Littman (Chair), David Povey, Wanda Johnson, Diane Reinhard (Secretary), Shirley Wilson, Don Tull, Arnie Zweig

1. Minutes

The minutes of the previous meeting were approved with one correction. The spelling of Bill Lemman's name was wrong and stands corrected.

2. Items from the Floor

- A. Povey indicated a concern about the criteria used by the Status of Women Committee to determine who would be interviewed for the internships that are available for women in the area of administration. Zweig presented a rationale for the use of tenure as well as other criteria. Povey and other members will contact the Status of Women Committee directly.
- B. Shirley Wilson indicated that the University will provide a \$20 honorarium to faculty members for their participation in early registration scheduled for 9:00 to 10:30 p.m. during that week of early registration.

3. Information Items

- A. The Chair confessed that he doesn't have the final report ready and will indicate at the June Faculty Assembly that the report will be available next fall.
- B. Paul Holbo received a response of support for the semester system from Jim Heath who is Dean of Instruction at Portland State University.
- C. Wanda Johnson distributed drop-add statistics for the 1978-79 academic year.
- D. Littman distributed a letter he wrote to Ed Fadeley expressing appreciation for his role in getting through the Higher Education budget.
- E. Copies of a letter Lieuallen sent to the Executive Department on salaries and a cover letter by Jim Tattersall were distributed to AC members.
- F. New AC members for next year include Virgil Boekelheide, Robert Campbell and Mavis Mate. Next year's committee will not have the wise counsel of Littman, Povey and Reinhard.

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G. Council members were pleased to see the Olum memo on responsibilities of faculty for advising during New Student Week.

H. The AC has agreed to meet on June 25 with the new council members.

4. Advisory Council Function

The function of the AC was generally discussed. The need for the Council to deal in depth with problems over an extended time period as well as provide the needed incidental advise to the President and Provost was discussed. Some AC members were frustrated this year because of the lack of time and effort spent on long range problem solving activities verses the short-term incidental advice given. It may be necessary for the Council to meet two times during the week--once with the President and Provost, and once alone--in order to get things done that need to be achieved.

5. Sabbatical Leave Policy

The Chair shared a letter from a faculty member indicating concern about apparent changes in the sabbatical leave policy. Council members were reminded that a discussion on sabbatical leave did occur earlier in the year, and that the AC encouraged the Provost to write a memo to the faculty explaining the policy and describing criteria for approval currently being used. The AC also indicated that if there is to be a change in the policy, they would welcome the opportunity to review any draft statements. The Chair agreed to talk with Olum again about the need for such a memo to the faculty.

6. Faculty Personnel Committee Function

The AC discussed a memo by Dan Weill requesting that the Faculty Personnel Committee review cases without the Dean's recommendation. The Dean's recommendation would be submitted to the Provost's office along with the Faculty Personnel Committee. This idea was not supported by the majority of AC members, and the Chair agreed to talke with Olum about this suggestion.

7. Time Schedule Advertising

Wanda Johnson distributed time schedules with advertising used throughout the country. All in all, AC members thought that the advertising did not seem to be inappropriate. Wanda was encouraged to look into it, at least on an experimental basis, since it will mean a savings of approximately \$10,000.

8. Ethnic Studies Program

The Chair indicated that he has been asked by several members of the Ethnic Studies Committee to find out what is happening as far as financial support for the Ethnic Studies Program. There seems to be some confusion about whether the program is being slated for budget reductions or elimination. Don Tull agreed to look into the matter and report back to the AC.

The meeting adjourned about 4:00 p.m.