

ADVISORY COUNCIL MINUTES

November 19, 1979

MEMBERS PRESENT: Virgil Boekelheide, Robert Campbell, Paul Holbo (Chair), Wanda Johnson, Bob Lacy, Don Tull, and Shirley Wilson (Vice Chair/Secretary)

I. Council Meeting 1:30 - 3:10 p.m.

A. Minutes

1. November 12th minutes. Page 1, Item I.C.2.a, should read Jim Chrest (spelling).
2. November 14th minutes. Paragraph 4, line 3 through line 11 was changed to read as follows: In testimony given before the Ways and Means Committee, the Chancellor agreed that, if necessary, money would be found in the next biennium to cover the recurring costs of computer equipment purchased for the University of Oregon in this biennium. The Secretary will distribute revised copies of the November 12th minutes for members to review.

B. Information Items

1. There is nothing yet to report on liability coverage for class-related activities of students.

C. There were no items from the floor.

D. Discussion/Action Items

1. Computers. A letter of concern from Bert Steece about the procedures being followed to purchase new computer equipment was circulated. Although the faculty committee unanimously concluded that we needed I.B.M. compatible equipment, the State Board's staff maintains that we cannot put such a provision in the R.F.P. because that would unduly restrict the scope of the bargaining power for the needed equipment. The central issue being raised by many faculty is: why can't the University of Oregon, on the basis of its own expertise, purchase the equipment that best meets its needs? The role of the State Board's Office in the computer purchase procedures is not clearly understood.

Council members feel that they need more information on the concerns of the faculty users. It was decided that Wanda, Don, and Virgil (representing the Council) would meet with the faculty user committee. (That meeting was subsequently set for 1:30 p.m. on Wednesday, November 21st). The Council also would like to know whether the extra money now needed to

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purchase the used K.I. must come from the money we hoped to use for the long-range solution -- the purchase of the permanent equipment.

2. Retirement. Paul H. again suggested that we consider sponsoring a panel of experts to inform faculty on issues of retirement. We will also ask Paul Olum when a plan for early retirement incentives might be ready for presentation.
3. P.E.R.S. printout. Paul H. reported that President Boyd has agreed to ask P.E.R.S. for printouts of retirement benefits accrued by faculty.
4. Planning. The importance of using grant overhead monies for unmet needs in research was again mentioned by Virgil. This led once more to the urgent need for over-all long-range planning within the University. It was suggested that an additional administrative position may be needed to direct such planning activity.
5. Civin Data on Classified Staffing and Supplies and Services Budgets. Don Tull reported that his inquiries indicated that the Civin material was as good a data base as is available. The six institutions used are reasonably comparable. Paul Civin uses a regression equation for the allocation of clerical staff. The Council would be interested in knowing what this equation is and how it is applied. Again, the need for over-all planning came up. Allocation of resources should be made on the basis of carefully thought-out priorities for program development.

## II. Council/President/Provost Meeting 3:35 p.m.

### A. Iranian Student Interviews.

President Boyd indicated that the mandatory interviews of Iranian students by officials from the Immigration Service have occurred without major incident. He asked the Council to consider what, if any, contingency plans should be made within the campus community in the event of an acceleration of tensions in Iran.

### B. P.E.R.S.

President Boyd confirmed that he will request the P.E.R.S. printout on retirement information.

### C. Retirement

Paul O. says that a retirement plan is almost ready for presentation to the Council. It should be ready by next week.

D. Semester System:

Paul H. reported the results of the straw vote on the semester system taken at the interinstitutional council meeting. President Boyd said he thought that Maradel Gale's comprehensive study of the topic would be ready by the middle of winter term.

E. Computers

A memorandum and attached materials from Rex Krueger were distributed.

Concern was expressed that (1) (2) (3) on page 1 of the memorandum protects us from non-working equipment but doesn't protect us against poor quality. Certification by D.E.C. will only signify that the equipment is eligible for maintenance. Evidently D.E.C. cannot make a thorough investigation of the equipment until we have accepted the Compucon offer. It seems that we are in a position of having to sign a contract before we can get the information which will tell us whether we want to enter into the contract.

After more discussion of the many confusing aspects of the computer purchase negotiations, President Boyd said he will try to arrange a meeting with the Chancellor, Krueger, Olum and himself to be sure that our needs for I.B.M. compatibility and S.A.S. capability are going to be met and that we not purchase the used K.I. unless it is a sound investment.

(President Boyd had to leave the meeting at 4:55 p.m.)

F. Civin Data.

Paul O. encouraged the Council to ask Paul Civin for any desired information on the data or on the regression equation he uses for allocation of classified staff.

G. Department Head Compensation.

Paul O. stated that extra money to compensate department heads should be given as stipends, not as salary increases. Paul O. said he would welcome a directive from us to move ahead on a policy for compensation of department heads.

H. Indirect Costs Money.

Paul O. said that we will request that the Emergency Board return approximately \$200,000 in indirect costs money to the University. He feels that the money should be reinvested in those units which generate indirect cost income if their programs are in need of additional funds.

III. Pending Agenda Items

- A. Status for Librarians
- B. Social Security Numbers on Faculty I.D. Cards
- C. Liability Insurance for Students whtn involved in class-related activities.
- D. Civin Data on Classified Staff and Supplies and Services
- E. Domed Statium
- F. Status of Graduate School
- G. \$250,000 for parking
- H. Stipends for Department Heads
- I. Planning Curricular Reform and Program Improvement
- J. Admission Requirements and Policies
- K. Library Space Study
- L. Status of the Graduate School
- M. Creation of Grants and Overhead Policy Committee
- N. Creation of Educational Policy Committee
- O. Semester System
- P. Sabbatical Leave for Faculty who are Near Retirement