

Advisory Council
July 3, 1975, 2:00 p.m.

Present: Bartel, Ford, Leong, Posner, von Hippel, President Boyd

1. President Boyd reported that his current concerns were as follows:
 - a. Enrollment problems.
 - b. Evaluative critique for administration.
 - c. Reorganization (and need for some delay until decisions are made on collective bargaining). A discussion followed relative to the possibility that collective bargaining may, in fact, not be implemented in the immediate future.
 - d. Review of budget procedures, especially explanations. (He will recommend a "class" on university budgeting for himself and persons working on budgetary decisions.)

2. President Boyd then listed a series of items which had been brought to his attention, they are as follows:
 - a. EOS administrative problems.
 - b. Coed dormitories.
 - c. Counseling center.
 - d. Offices of Administrators (problem of non-academic administrators, with tenure, but no teaching possibility).
 - e. Incidental fees (fee has not been established yet for 1975-76).
 - f. Women's Athletics funding are a major enigma. A decision on the fee amount must be made by July 15.
 - g. Revision of the Student Conduct Code.
 - h. Married Student Housing Council on rent price setting policies.
 - i. Capital construction program.
 - j. Faculty Records Policy (July 8).
 - k. Board Meeting July 22 (agenda was requested)).
 - l. Collective Bargaining Contingency Plans.
 - m. Enrollment short - Fall Contingency Plans.
 - n. others

The next meeting will be Monday, July 7 at 2:00 p.m. at which time the council will suggest agenda items.

Phyllis M. Ford
Secretary

PMF:jkc

Advisory Council
July 3, 1975

Present: Bartel, Ford, Leong, Posner, von Hippel

1. Mr. Bartel reported on his correspondence resulting from the previous meeting.
2. Mr. Bartel reviewed his discussion with President Boyd relative to meetings with the Advisory Council. Items of importance are many.
3. Ms. Leong distributed a schematic illustration of her analysis of areas of need for study in the university.
4. The next meeting will be Monday - July 7th at 1:00 pm.

Phyllis M. Ford
Secretary

PMF:jkc

Advisory Council
July 7, 1975, 1:00 p.m.

Present: Bartel, Ford, Leong, Posner, von Hippel

1. Mr. Bartel distributed a copy of a work sheet he had developed for discussion on what the Advisory Council might consider as priority items for discussion in ensuing meetings.
2. It was agreed that the faculty does not understand the faculty salary plan and its implementation for 1975-76. The council felt President Boyd should be made cognizant of this matter.
3. Reports of state board actions as they affect various departments should be distributed to the departments concerned.

Phyllis M. Ford
Secretary

PMF:jkc

Advisory Council
July 7, 1975, 2:00 p.m.

Present: Bartel, Ford, Leong, Posner, von Hippel, President Boyd

1. Mr. Bartel supplied President Boyd with a copy of the council's list of university concerns.

Discussion followed. No actions were taken. No firm recommendations or requests were made; although, each item on the advisory council's list of concerns was deliberated.

2. The meeting was adjourned at 4:15 p.m. The next council meeting will be at 2:00 p.m. Monday, July 14 with President Boyd unless Mr. Bartel calls a meeting of the council for an earlier date.

Phyllis Ford
Secretary

PMF:jkc

Advisory Council
July 21, 1975, 2:10 p.m.

Present: Bartel, Ford, Leong, Posner, von Hippel, President Boyd

1. Mr. Bartel explained the council's understanding on the enrollment crisis based on his and Professor Leong's review. After lengthy discussion, the council made several recommendations concerning the enrollment crisis, they are as follows:
 - a) information relative to a contingency plan for funding, if enrollment does fall
 - b) the possible discrepancy between the university's traditional educational role and that implied by the absorption of D.C.E.
 - c) problems of communication and university relations
2. The meeting was adjourned at 3:15 p.m.

Phyllis M. Ford
Secretary

PMF:jkc

cc: Mr. Alpert

Advisory Council
July 21, 1975, 1:00 p.m.

Present: Bartel, Ford, Leong, Posner, von Hippel

1. Mr. Bartel reported that the Council would receive the State System Newsletter.
2. Mr. Bartel read a letter he had written to President Boyd requesting response to priority items.
3. The Council discussed the enrollment situation. Mrs. Leong reported on her appraisal of the situation as she had viewed it at several meetings.
 - a. The council agreed to recommend that President Boyd appoint one individual to administer all activities relating to the enrollment shortfall plans and that this individual should report directly to President Boyd and have full authority for implementing the plans.
 - b. The council agreed that President Boyd be encouraged to undertake discussions and articulation of policy which will address the discrepancy between the university's tradition educational role and that which is implied by the absorption of D.C.E. and the expansion of the "day program."
4. It was suggested that there be a consideration of combining liberal arts and professional schools programs in order to increase enrollment in professional schools which are full.
5. The meeting adjourned at 2:10 p.m.

Phyllis M. Ford
Secretary

PMF:jkc

ADVISORY COUNCIL
July 28, 1975--1:00 p.m.

Present: Bartel, Ford, Leong, Posner, von Hippel

1. Mr. Bartel distributed a memorandum from John Shepherd relative to U of O public relations and a need for greater state-wide visibility.
2. The council discussed briefly the fact that council recommendations for letters explaining the 1975-76 salaries had not been forthcoming and that salary notices had been mailed without explanation of rationale.
3. Mr. Bartel read a letter from Mr. Lallas concerning some clarification of responsibilities for meeting the enrollment crisis, with all input being reported to Provost Alpert.
4. The council discussed Mr. Shepherd's memo and put further discussion of the recommendations covered by it onto the agenda for August 4.
5. The council agreed to ask President Boyd for progress reports on the status of plans to meet the enrollment crisis.
6. The council would like input on the additional salary money available for distribution after the salary notices had been mailed.
7. The council discussed the paradox of low enrollment in the university and a concurrent turning away of professional school applicants.
8. Next week the council will discuss its concept of the office of provost.

The meeting was adjourned at 2:00 p.m.

Phyllis Ford, Secretary
Advisory Council

ADVISORY COUNCIL
July 28, 1975--2:00 p.m.

Present: Bartel, Ford, Leong, Posner, von Hippel
President Boyd
cc: Provost Alpert

1. President Boyd explained the possibility of inviting Emperor Hirohito to Eugene during his fall visit to the USA.
2. President Boyd explained the new recommendations for the EOS program.
3. Mr. Bartel related the council's concern that salary notices had come out without any explanatory letters, and the basis of distribution of the "extra" money allocated since the salary decisions had been made. President Boyd suggested that Provost Alpert attend a council meeting and explain his views on the subject.
4. Mr. Bartel requested a weekly progress report on enrollment. President Boyd reported that he had appointed Glenn Starlin as coordinator of all efforts relating to the pending low enrollment situation, effective August 1.
5. Mr. Bartel mentioned the discrepancy between the potential low fall 1975 enrollment and the turning away of professional school students. The president added that the turning away of graduate students was a similar enigma. Graduate "quotas" and several reasons for setting them (i.e., jobs, funds, faculty load) were discussed.
6. The president referred to Mr. Bartel's agenda and to the past State Board meeting.
7. President Boyd reported that \$87,740 was what remained as additional money for salary improvement.

The meeting adjourned at 3:50 p.m.

Phyllis Ford, Secretary
Advisory Council

PF/kn

ADVISORY COUNCIL
August 4, 1975--2:00 p.m.

Present: Bartel, Deutsch, Ford, Leong, Posner, Von Hippel
President Boyd

1. President Boyd discussed his impressions of the EOS recommendations, making further suggestions based on many sets of recommendations he has received.
2. The council recommended clarification of item 4, page 4 of President Boyd's memo of July 25 to Harry Alpert regarding fall enrollment.
3. The president will ask Glenn Starlin to attend the next meeting.
4. The next meeting will be Thursday, August 14, at 2:00 p.m.

Phyllis Ford, Secretary
Advisory Council

ADVISORY COUNCIL
August 4, 1975--1:00 p.m.

Present: Bartel, Deutsch, Ford, Leong, Posner, von Hippel

1. Mr. Bartel distributed copies of a portion of Mr. Bogen's EOS Review and Plan for Action, including his recommendations.
2. Mr. Bartel distributed copies of President Boyd's memo to Vice President Alpert regarding directions of meeting the fall-term enrollment challenge.
3. The memo from Mr. Shepherd was discussed (from July 28 meeting). Mr. Bartel recommended that Mr. Shepherd be invited to the next council meeting to expand on his comments.
4. The council discussed item 4, page 4 of President Boyd's memo and agreed to discuss it further with the president.
5. It was agreed to ask the president for his in-put on the job description for the provost's office.
6. The next meeting will be Thursday, August 14, at 1:00 p.m.

Phyllis Ford, Secretary
Advisory Council

Advisory Council
2:00 p.m., September 8, 1975

Present: Bartel, Deutsch, Duncan, Ford, Jacobson-Leong, Posner
President Boyd
(cc: H. Alpert)

1. President Boyd was asked to give some information on the EOS decision. He explained the background of his decision to close the Cultural Centers. The amount of money going to minority programs was in fact increased, with some freeing of money to administer the academic portion of the EOS program. A meeting of interested persons had been held to discuss the changes. The fact that the Indian Long House and the Native American Cultural Center were synonymous had not been explained to the President until late after the decision. The impact of the change on students was considered as a serious matter. The president had specifically requested a meeting with the Indian Panel on Higher Education to discuss the role of the University in education of Native Americans.

The council requested that a detailed explanation of use of funds be available to faculty to clarify the academic cost of the program and that Dean Baldwin also issue a statement explaining how the new program would be administered to the benefit of the students in order to defray further criticism.

The president agreed to request Dean Baldwin to write such a report.

2. President Boyd reported on a request from Deans Baldwin and West to eliminate the "visiting" status of new faculty and the fact that the item will be discussed by the deans in the near future.
3. President Boyd requested advice on the presidential inauguration ceremony. The council will discuss it later.
4. A letter concerning the lettuce boycott was read. Reference was made to the boycott at the EMU and to the university administration's failure to support the UFW in opposition to the Teamsters Union raised produce. No recommendations were made.

Respectfully submitted,

Phyllis M. Ford
Secretary, Advisory Council

Advisory Council
1:00 p.m., Monday, September 8, 1975

Present: Bartel, Deutsch, Duncan, Ford, Jacobson-Leong, Posner

1. Items for future agendas were discussed briefly.
2. The changes in EOS were discussed.

Mr. Toelken's letter was discussed as it might affect faculty opinion toward President Boyd's changes of the EOS administration.

Issues the council felt should be clarified included:

The chronology of the changes.

The dispensation of the buildings (e.g., the Indian Long House).

The procedure for the decisions and the substance of them.

The current financial situation of the program.

The need for persons specified to serve as advocates for minorities.

A need for communication from the persons directly concerned relative to their (collective) recommendations.

An explanation of precisely what the plan is right now, including funding.

It was recommended by one member that a committee be formed to make recommendations; the committee to be made of minority advisors, students and faculty.

It was agreed to request the president for a report on the procedures substance, funding, the impact on student advocacy, status of cultural centers, present status, etc., then to discuss his report and to recommend.

Respectfully submitted,

Phyllis M. Ford
Secretary, Advisory Council

PMF/kn

Advisory Council
2:00 p.m., Monday, September 22, 1975

Present: Bartel, Deutsch, Duncan, Ford, Jacobson-Leong, Posner, von Hippel
President Boyd
(cc: H. Alpert)

1. Mr. Bartel reported that the council was opposed to a full-scale inauguration but favored an appropriate welcoming to the president during the centennial program. The specific ceremony was not advised. President Boyd stated he would be amenable to no inauguration program at all.
2. President Boyd discussed a request from TANG to use the University of Oregon's name in a television ad. The council members were five in opposition to and two feeling neutral toward the request.
3. President Boyd discussed agendas of the forthcoming meetings of Institutional Presidents and the State Board.
4. President Boyd discussed his agenda for the faculty meeting of October 3 and his ideas for asking the President of the Senate to chair the meeting with Mr. Boyd giving the State of the University message at the beginning.

Mr. Bartel explained that legally the Chancellor had the right to chair any faculty meeting and suggested him for the role. It was agreed that the president, because of his lack of familiarity with the UO faculty meeting procedures, ask for advice from a Parliamentarian and older faculty members familiar with faculty legislation and chair the meeting with their help.

5. Mr. Boyd requested advice on the true meaning of co-governance if there were a Student-Faculty Senate yet still an ASUO and on members of the Search Committee for an Athletic Director.

The meeting was adjourned at 3:15 p.m.

Respectfully submitted,

Phyllis M. Ford
Secretary, Advisory Council

PMF/kn

Advisory Council
1:30 p.m., Monday, September 22, 1975

Present: Bartel, Deutsch, Duncan, Ford, Jacobson-Leong, Posner, von Hippel

1. The meetings for fall term will be 2:00 to 3:00 on Thursdays for the council with President Boyd joining the council at 3:00.
2. Chairman Bartel listed unfinished business as including news bureau, division of broadcasting services, letters to those receiving one-year appointments, evaluation of administrators, plagiarism, and the inauguration.
3. Mr. Bartel agreed to distribute copies of an English Department document on plagiarism to the council.
4. The council discussed possible inauguration plans. The council agreed that a special ceremony was unwarranted but that some recognition and/or acknowledgment be made in conjunction with the centennial celebration. The particular ritual was not recommended except that it be as a smaller section of the centennial celebration. The work inaugural might be changed to welcome in order to make the ceremony less pretentious.
5. The council discussed the latest development of the cultural centers.

The council continued meeting after 3:15 when President Boyd had left. Mr. von Hippel asked about the dispensation of his memo on a job description for the Provost.

The next meeting will be 2:00 Thursday, September 25, with Mr. von Hippel's memo being the main item for discussion.

The council discussed the need for more information on the EOS (now Academic Opportunities Program i.e., AOP) prior to the opening of classes. It was agreed to reiterate to President Boyd the urgency for an explanatory paper discussing the program, to be circulated to all faculty before the end of the current week.

Respectfully submitted,

Phyllis M. Ford
Secretary, Advisory Council

Advisory Council
4:00 p.m., Thursday, September 25, 1975

Present: Bartel, Deutsch, Duncan, Jacobson-Leong, Posner, von Hippel
President Boyd
(cc: H. Alpert)

The Advisory Council met with President Boyd on Thursday, September 25, at 4:00 p.m. to discuss the membership of the Search Committee for the Director of Athletics.

Respectfully submitted,

Roland Bartel
Chairman, Advisory Council

PMF/kn

Advisory Council

3:00 p.m., Thursday, October 2, 1975

Present: Bartel, Deutsch, Duncan, Ford, Jacobson-Leong, Posner, von Hippel
President Boyd
(cc: H. Alpert)

1. The president announced that the Search Committee for Athletic Director will be: Professor Mittman, Chairman, Professor Coleman, English, Professor Sisley, Physical Education, Mr. Kraus, Alumni Association, Ms, Diane Smith, student, Mr. Rich Lewis, student. Mr. Bartel requested a description of the job.
2. Mr. Bartel read a list of Advisory Council requests:
 - (1.) Evaluation of non-matriculant registration (in keeping with a concern for planning).
 - (2.) Committee review of appointments of faculty including the non-tenure track visiting position.
 - (3.) A question on the presidents' response to the letter on plagiarism.
 - (4.) A report on the search for a provost.

The president suggested the council might develop plans for the job and the search. Discussion ensued on the content of the job description, input, and reorganization. The president discussed his ideas of administrative organizations.

Recommendations for the Search Committee were: representatives from the College of Liberal Arts and the professional schools, one graduate student, minorities and adherence to the Affirmative Action policy. The graduate student would be selected by the Graduate Student Association, a second student would be selected by ASUO. Names would be solicited by the president via U. S. mail. On October 16 the council will make recommendations from the names submitted.

Respectfully submitted,

Phyllis M. Ford
Secretary, Advisory Council

Advisory Council
2:00 p.m., Thursday, October 2, 1975

Present: Bartel, Deutsch, Duncan, Ford, Jacobson-Leong, Posner, von Hippel

1. The council agreed to ask the president for a review of policy for conditions of appointment for part-time faculty.
2. Mr. Bartel circulated a copy of his department memo on plagiarism for clarification. The council discussed the need for a method of improving communication of the university policy on plagiarism.
3. The council agreed to request a progress report on university relations, evaluation of administrators, and other unfinished business.
4. The council discussed the status of the salary plan and its relevance to the objectives of the university. The consensus was that the priority would be to request a discussion of short-range and long-range plans for the entire university.
5. The council wanted an evaluation of the non-matriculated student enrollment as a continuation of council concern in the enrollment in the university.
6. The council discussed co-governance briefly with no recommendation.
7. The council discussed Mr. von Hippel's memo concerning responsibilities for a vice-president.

The meeting adjourned at 3:10 p.m.

Respectfully submitted,

Phyllis M. Ford
Secretary, Advisory Council

PMF/kn

Advisory Council
3:00 p.m., Thursday, October 9, 1975

Present: Bartel, Deutsch, Duncan, Ford, Jacobson-Leong, Posner, von Hippel
President Boyd
(cc: Vice President Alpert)

1. The council requested a list of names submitted for the Search Committee for Vice President by Tuesday, October 14. The council reported they would meet Wednesday, October 15, to make recommendations for both the committee and the functions.
2. President Boyd reported in response to Mr. Bartel's letter of October 7.
 - a. Fall enrollment procedures would be evaluated initially by Mr. Starlin, with further assessments to be made subsequently.
3. The president reported that the university had nearly met the budgeted amount of student enrollment. An amount of \$400,000 might be available for distribution to bring S & S budgets up to last year's amount and to add an inflation factor to cover increase in costs.
4. Items relating to the state of the university were discussed with no recommendations or actions.

The meeting adjourned at 5:00 p.m.

Respectfully submitted,

Phyllis M. Ford
Secretary, Advisory Council

Advisory Council
2:00 p.m., Thursday, October 9, 1975

Present: Bartel, Deutsch, Duncan, Ford, Jacobson-Leong, Posner, von Hippel

1. The council discussed the job description for the Vice President for Academic Affairs.

Points agreed upon were:

- . Any other vice president should report directly to the president, not to the Provost, but be responsible also to the Provost for coordination.
- . The functions of Student Affairs, and Administration and Finance need to be separate from the Academic Program yet coordinated with it.
- . Academic Affairs should be central to the decision making with budgetary responsibility.
- . All academic matters should be under the Dean of Academic Affairs (i.e., computer science, museum, research development, etc.).

The Council then offered suggestions as follows:

The concept of planning must be a major part of this office. The campus might have:

- 1) Institutional Research Office.
- 2) A regular review and up-dating of the various constituent parts of the university.
- 3) A review of external vs. internal criteria for evaluating the university's role and function.

The evaluation must consider the unique differences of the constituent parts of the university.

The crucial matter is that the position be formulated to attract a person to do long and short range planning. Plans must reflect departmental purposes and goals.

Items of faculty development are of importance related to planning, particularly in time of zero growth. (Promotion, tenure, training, recruitment)

The vice president should consult regularly with the Advisory Council and the Council of Deans and report to them.

Advisory Council, 2:00 p.m., Thursday, October 9, 1975

2

2. The Council will pick up copies of the recommendations for names for the Search Committee late Monday afternoon, October 13. The council will meet at 7:30 p.m. on Wednesday, October 15, to make recommendations on the Search Committee and to finalize comments on the function of the vice president.

The meeting adjourned at 3:15 p.m.

Respectfully submitted,

Phyllis M. Ford, Secretary
Advisory Council

PMF/kn

Advisory Council
2:00 p.m., Thursday, October 23, 1975

Present: Bartel, Deutsch, Duncan, Ford, Jacobson-Leong, Posner

1. Mr. Bartel reported that the recommendations for the Search Committee for Vice-President had been forwarded to President Boyd who would make the final selection upon his return from the East Coast.
2. A discussion was held on the possible communication gap between the president and the Council of Deans relative to the decision making process and where it takes place.
3. The matter of university relations was discussed again with a concern for the evident lack of progress in planning for the future. This will be an item for re-discussion at the next meeting.
4. A brief discussion was held on a possible re-organization of administrative positions to reduce the number of deans to expedite planning.
5. The matter of inequity of salaries of part-time faculty was discussed. It was agreed that nothing is known relative to what the current range is. It was agreed that the council would ask the president to request information on this from the provost's office.
6. The council agreed that the faculty salary plan must continue on the agenda as an item of unfinished business and for clarification as to current status.
7. The draft of the proposed duties of the Vice-President was discussed. The description should be brief, without philosophy inserted, yet not as terse as a civil service job description:
 - 1) Academic Planning--priority one
 - 2) Reorganization--priority two

Professors Duncan, Deutsch, Jacobson-Leong agreed to serve as a sub-committee to re-draft the proposal

8. The council is ready to receive data in planning for the 1976-77 year, i.e., budget, positions, use of discretionary funds, etc., and feels it must have this information for future advising.
9. The council wishes to receive the reports requested on enrollment and continuing education plans and guidelines on salary for part-time faculty.

The next meeting of the council will be 2:00 p.m. Thursday, October 30, with the president joining the council at 3:00.

Respectfully submitted,

Phyllis M. Ford
Secretary, Advisory Council

Advisory Council
3-5 p.m., October 30, 1975

Present: Bartel, Jacobson-Leong, von Hippel, Duncan, Posner, Deutsch and
President Boyd (von Hippel exited at 4:30)
(cc: H. Alpert)

1. The list of nominees for the Vice President Search Committee (see minutes of October 16, 1975) was discussed. A Dean will be nominated by the Council of Deans; 1 student by ASUO, 1 student by GSA.
2. The President wishes to appoint a Review Committee of the Student Conduct Code (and its 12-year history). Nominees were presented by the President as follows:
Students (2) from ASUO and Honors Law Society
Liaison with Senate: Shirley Wilson
Ex-officio (non-voting) Robert Bowlin, David Frohnmayer
1 outside member to be chosen by Judge Rodman of Circuit Court
Robert Lacy, Law
Chapin Clark, Law

Catherine Jones, Business
Myra Miller, CSPA
Mildred Carmack, Law
Exine Bailey, Music

Ron Rousseve, CSPA
Emmett Williams, Student Services
Roy Poole, Education
Carole Kirkpatrick, Psychology
Mary Rothbart, Psychology

Should Chapin Clark be unable to accept the assignment, the Council indicated confidence in his nominating a replacement. The first group of names were largely givens; the Council was asked to suggest from the second group and recommended C. Jones and R. Poole, and added John Orbell, Political Science.

3. President Boyd announced a budget analyst from the State System of Higher Education will be visiting the campus. The Council stated its view that such a visit was important, needed planning, correct, and informed hosting.

The following items flow from the letter of October 28, 1975:

1. Reserve funds are being distributed to Deans for dispersement within Colleges (out of state travel monies are set).
 - Council members asked about setting future formulas on S & S and other budget with priorities planning. President Boyd wishes to do this.
 - President Boyd read a letter prepared by R. Sunderland in re budgets and reserves, indicating the problems of constraints over budget and reserves and release of funds.
2. The complaint of inequities in salary for part-time faculty was raised; the President believes that it should be referred to the Provost.
3. The faculty salary plan was discussed. M. Posner as the Advisory Council representative on budget matters will talk with Vice President Alpert and Dean Baldwin on their interpretation of the present status of the salary plan and report back at our next meeting. The Council and the President concurred on the need to inform the faculty on this matter.

4. The President will ask Vice President Alpert to join the Council next time and speak to priorities, needs and data for allocation for next year.
5. Vice Provost Starlin is working on evaluating the fall term enrollment efforts. No deadline has been set for his report.
6. The question of continuing education was raised and discussed. The Council asked about plans and responsibilities for this area. The President invited suggestions for persons to be appointed to a special committee to examine this area and report to him. This will be on next week's agenda and Council members are to make nominations.
7. The matter of university relations was raised and deferred for specific discussion at a subsequent meeting. The President observed that while it continues to be on the agenda, the Council has never adequately informed him of the issue and the Council's viewpoint(s).
8. The evaluation of administrators was raised and the President was asked where that stands. It was anticipated that someone in the President's Office could inform us.

Respectfully submitted,

Steven Deutsch
Secretary Pro Tem

Advisory Council
2-3 p.m., October 30, 1975

Present: Bartel, Jacobson-Leong, von Hippel, Duncan, Posner, Deutsch

1. Ford cannot serve on Distinguished Service Award Committee. No other member is able to serve.
2. Starlin asked for an appointment to the Faculty Contingency Fund Committee. Deutsch was reappointed.
3. Incidental Fees Report (Bogen) was given to Jacobson-Leong for review and recommendation.
4. The Council adopted an edited version of "Duties and Responsibilities of the Office of Academic Vice President" and will transmit this immediately to the President.
5. It was agreed that the agenda with the President would be that contained in the October 28 letter, to be preceded by the Academic Vice President Search matter.

Advisory Council
2:00-2:30 p.m., November 6, 1975

Present: Bartel, Deutsch, Duncan, Ford, Jacobson-Leong, Posner, Von Hippel

1. Mr. Bartel reviewed the agenda.
2. A discussion was held briefly on the status of the salary plan with the consensus that the Council report to the President that there is evidence of confusion on the status of the salary plan and various understandings of it.
3. The chairman will circulate copies of a letter requesting reopening the "Perrin" case.

The meeting was adjourned at 2:30 p.m.

Phyllis M. Ford
Secretary, Advisory Council

PMF/kn

Advisory Council
2:30 p.m., November 6, 1975

Present: Bartel, Deutsch, Duncan, Ford, Jacobson-Leong, Von Hippel
President Boyd, Vice President Alpert

1. President Boyd reported on a request from Professor Lamson for a revision of the committee on Academic Procedures. It was suggested that the various deans be requested to recommend names from whom new members might be recommended by the Council.
2. The chairman reported on the confusion on the salary plan and requested clarification.
3. Relative to catalog distribution, some alternative solutions to distributing catalogs to all requesting them or to those admitted or to charging for them must be initiated to defray the expense.
4. Mr. Alpert reported that the University was on a fixed budget for 1976-77 with the exception of 10% inflationary increase for S and S (15,250 FTE). There are no new positions to be allocated. Mr. Boyd reported that, in spite of meeting the enrollment this year, there are fewer new students. With respect to salaries, a 10% improvement is called for, with the possibility of reversing action by the emergency board. Fringe benefit monies are probably not available and may reduce the increment to 9.5. The salaries apply to classified as well as academic staff. By law, classified staff must have a 6% cost of living increment if there is a 6% cost of living increase.

Possibilities for internal adjustments are minimal. New positions are not anticipated.

The question was asked relative to positions vacant in one department being allocated to another. It was asserted that currently it appears that no unit should have a reduction in staff, based on current student credit hours. A long-range review might show this possible for the 1977-79 biennium; however, it is not realistic to do it for 1976-77.

A system for early recruitment for vacancies is being established.

The question was asked relative to persons on one year appointments and their future. The question was asked relative to moving funds from some departments to start a new department from hard monies currently going to one year people.

A discussion on one year positions ensued.

Mr. Alpert reviewed the Administrative Rules on tenure. He pointed out a need for revising the rules to make tenure dependent upon the expectations and needs of the university which may change and upon expectations given to and held by faculty.

5. Mr. Alpert explained that the salary plan was under review and plans were underway to finalize it after the review. Needed was a policy on post-tenure review beyond step 5, review beyond step 10 and review beyond the maximum step.
6. Mr. Alpert expressed concern on curriculum proliferation wherein areas of the curriculum had grown without long range planning. Areas specifically mentioned were: statistics, film, and computer science. The council agreed to put the matter on the agenda for November 13.
7. Mr. Deutsch was asked to bring to the next meeting a recommended "charge" for the proposed committee to study continuing education.

The meeting was adjourned at 4:30 p.m.

Respectfully submitted,

Phyllis M. Ford
Secretary, Advisory Council

Advisory Council
2:00 p.m., November 13, 1975

Present: Bartel, Deutsch, Duncan, Ford, Jacobson-Leong, Posner, von Hippel

1. The council revised the recommendations for Search Committee members to include Patricia Pond, Library; Thelma Greenfield, English; Rudolph Hwa, Physics.
2. Mr. Deutsch suggested that the Affirmative Action office prepare a list of minority faculty for distribution to the Advisory Council.
3. The item of an ad hoc committee for review of continuing education was discussed. Mr. Deutsch suggested that the following should be represented: Administration, DCE, Lifelong Learning and Faculty. Recommended were: Glenn Starlin, Steve Deutsch, Joanne Carlson, Anita Johnson, Dave Povey, Ed Diller and Dick Kohler.

The meeting was adjourned at 3:00 p.m.

Respectfully submitted,

Phyllis M. Ford
Secretary, Advisory Council

PMF/kn

Advisory Council
3:00-5:00 p.m., November 13, 1975

Present: Bartel, Deutsch, Duncan, Ford, Jacobson-Leong, Posner, von Hippel
President Boyd
cc: Dr. Alpert

1. Mr. Bartel reported that revised recommendations for the Search Committee include Patricia Pond, Library; Thelma Greenfield, English; and Rudolph Hwa, Physics.
2. Mr. Bartel requested a complete list of minorities.
3. The council recommended the formation of an ad hoc committee to study continuing education and suggested the following members: Glenn Starlin; Steve Deutsch, Joanne Carlson, Anita Johnson, Dick Kohler, Dave Povey and Ed Diller.
4. The council discussed the public relations concerns including staffing, history of the office of University Relations, and need for telling the university story widely.
5. Mr. Bartel stated that the council had not discussed the history professors' memorandum on the Perrin case except to aver that no recommendation can be made inasmuch as the case is still under appeal.
6. The law on open records was discussed as it applies to letters requested for purposes of consideration for tenure. Legal advice was that a faculty member might sign a waiver of his right to see his files. The implications of this were discussed. The council agreed to solicit responses from their own departments relative to reactions to the suggestion that a waiver be signed relinquishing the right to see files in cases of promotion and tenure (because of the reluctance of outside colleagues to write candid and frank letters concerning qualifications for promotion and tenure).

The meeting was adjourned at 5:00 p.m.

Respectfully submitted,

Phyllis M. Ford
Secretary, Advisory Council

Advisory Council
2:00-3:05 p.m. November 20, 1975

Present: Bartel, Deutsch, Ford, Jacobson-Leong, Posner
President Boyd
cc: Vice President Alpert

1. President Boyd mentioned a 4-item agenda of concern to him:
Collective Bargaining
Position description for Vice President of Academic Affairs
Capital construction
Salary plan follow-up
2. Salary plan follow-up is not ready for discussion as the council has not completed its deliberation.
3. The president distributed a brief report on project proposals for capital funding, mentioning the complete data on file in his department. He requested that no one person keep the book over-night, but that each study it for future discussion. In conjunction with this, a discussion was held on the role of the Pine Mountain Observatory and its priority. The council will study the book and develop questions related to priorities for capital improvement.
4. Mr. Boyd distributed a copy of a letter from John Irvin relative to spokesmen for OSEA matters so that spokesmen be the OSEA official appointees. The letter sets the collective bargaining decision back several months as testimony given by some people was considered illegal and must be discounted.

longer than

The Fair Labor Practices Act and its implication for president-faculty discussion was discussed with the outcome that the council had little knowledge of the act. The number of those faculty opposed to collective bargaining is unknown.

Mr. Bartel believes that a clear salary plan explanation would preclude a need for unionization. Ms. Jacobson-Leong mentioned a need faculty have in understanding relative to the staffing plan.

The lack of recognizable feeling tenured unionization on the part of the UofO faculty was discussed with the consensus that nothing should be planned to change this evident apathy now.

The meeting was adjourned at 3:05 p.m.

Respectfully submitted,

Phyllis M. Ford
Secretary, Advisory Council

Advisory Council

3:05 p.m. November 20, 1975

Present: Bartel, Deutsch, Ford Jackson-Leong, Posner

1. Mr. Bartel opened the meeting with a discussion of the need to review the salary plan. The letter from Glen Love was reviewed. After discussion it was agreed that Mr. Posner would prepare in writing a recommendation for revising the salary plan into one chart with proposals for its implementation. The council requests a clarity of the indicators of entry level amount. The recommendation would assure elimination of capriciousness on the part of administrators as does the original salary plan.

Mr. Bartel read the statistics on enrollment increases through non-matriculants, etc.

The meeting adjourned at 4:00 p.m.

Respectfully submitted,

Phyllis M. Ford
Secretary, Advisory Council

PMF/kn

Minutes of Meeting of Advisory Council

December 4, 1975, 3:00 p.m.

Present: President Boyd, Von Hippel, Jacobson-Leong, Bartel. Also, for the first part of the meeting, Ray Hawke and David Rowe.

Ray Hawke and David Rowe described the procedure for making up the capital construction priority list and answered questions from the council members.

President Boyd agreed to bring to the next council meeting the priority list for capital construction to be prepared by the Campus Planning Committee.

President Boyd agreed to stop further action on the salary plan until he received the council's recommendations. [He received them on Friday, December 5.]

The council approved President Boyd's tentative proposal that he look into the possibility of having the Wright Institute of Berkeley conduct an evaluation of all aspects of administration at the University of Oregon

Roland Bartel, Secretary pro tem

cc: President Boyd
H. A. Alpert
Council Members

J. Baldwin

Randi Birn

V. Bockelheite

C. Bowers

J. Escherick

T. Greenfield

L. Hearn

R. Hwa

M. ~~Pease~~

P. Pond

C. Thorne

C. Curtis, chm

Minutes of meeting of Advisory Council

December 4, 1975, 2:00 p.m.

Present: Posner, Von Hippel, Jacobson-Leong, Bartel.

Most of the discussion centered on the capital construction requests which had been examined by council members during the preceding week. Questions raised concerned the amount of academic planning involved in making the requests for new construction and the amount of documentation for each request. The possible long-range commitments associated with the requests for the Pine Mountain Observatory were discussed.

The council decided to adopt Mike Posner's statement on the salary plan as its recommendation to the President with the added recommendation that the Vice President for Academic Affairs not compile a list of faculty members not to be advanced beyond step five.

Next meeting of the council will be held December 11, 2 p.m. in the office of H. A. Alpert.

Roland Bartel, Secretary pro tem

cc: Council members

Advisory Council
3:15 p.m., December 11, 1975

Present: Bartel, Deutsch, Duncan, Ford, Jacobson-Leong, Posner, von Hippel
President Boyd, Ray Hawk, David Rowe

1. Mr. Bartel requested the document the Advisory Council worked on relative to the Vice President Search Committee be circulated to the entire faculty with request for response. The President deferred to the discretion of the chairman of the Search Committee. It was suggested that Professor Van Houten be asked to represent the social sciences on the committee with Professor Littman as alternative.
2. Mr. Hawk and Mr. Rowe lead a discussion on priorities for construction relating to the Campus Planning Committee memo dated December 11. The proposed ranking of Handicapped, Education/Architecture package, Omnibus Remodeling was recommended to be re-ordered to: (1) Omnibus, including handicapped; (2) Architecture, and (3) Education.
3. Relative to lowering entrance requirements there will be a 60 day review period and hearings. It is possible that there will be ample time for input. It was pointed out that currently, Oregon transfers must have a 2.0 GPA while out-of-state transfers must have a 2.5 GPA. The lowering would make transfer admissions consistent regardless of the state from which a student transferred.
4. There was no report on the faculty salary plan recommendations of the Council.
5. President Boyd had responded to the ad hoc committee's suggestion to offer interim support for minority students and his response was distributed. It is believed that the response is compatible with the request and that the outcome would be positive.
6. President Boyd commented on the Wright Institute potential study of the University administration and the availability of the Santa Cruz model for his study.

The meeting adjourned at 5:00 p.m.

Respectfully submitted,

Phyllis Ford
Secretary, Advisory Council

cc: Harry Alpert

Advisory Council
2:00 p.m., December 11, 1975

Present: Bartel, Deutsch, Duncan, Ford, Jacobson-Leong, Posner, von Hippel

1. Mr. Bartel read a letter from President Boyd relative to the Perrin case. President Boyd will take no action.
2. Mr. Bartel read a report relative to closing the minority centers made by the Equal Opportunities Committee and presented to the Senate. He identified a compromise suggestion which would initiate some structure to provide interim support for minority students and distributed copies of it. The council questioned the reaction of President Boyd to the proposal and decided to ask him about it. The council felt that the proposal held much goodwill which needed to be carried through.
3. With December 25 and January 1 on Thursdays, the council will hold its next regular meeting January 8 with possible special meetings in the interim.
4. Mr. Bartel stated he had received a request to find out if faculty had been consulted adequately on the lower entrance requirements for junior college transfers. The standards had been set by faculty action originally; however, they were lowered by the chancellor.
5. The Search Committee for the Vice President was discussed in terms of its make-up and its first letter. Mr. von Hippel suggested the charge to the committee be circulated to the general faculty with requests for input so that each concerned faculty member could react and present his own concerns for the position.

The total number on the committee was less than had been anticipated.

6. On capital improvement the needs expressed were discussed in terms of research needs and teaching needs. Various members expressed their views on priority. The item of writing a plan for advising on construction priorities will be on an agenda for a meeting in the near future. The fact that the planning in the past has been a sensitive multi-faceted plan was recognized as well as the fact that rationale for planning must be documented.

The meeting was adjourned at 3:15 p.m.

Respectfully submitted,

Phyllis M. Ford
Secretary, Advisory Council