

Advisory Council Meeting
12:00 May 6, 1974

Present: Bartel, Deutsch, Duncan, Ford, Zaninovich, Ghent
and President Clark

1. President Clark made preliminary remarks about the role of the Council in budgetary matters. He agreed to send to Council members copies of the proposed salary schedule, the report of the committee on admissions, and a file of important reports and documents to be assembled by Mr. Lallas.
2. The president suggested that consideration be given to changing the term of office of the Council to run from July 1 to June 30.
3. The president discussed charges made by letter against certain administrators of the married student housing projects.
4. The president discussed the dispute about auditing the ticket sales for the Angela Davis talk. It was suggested that disputes such as this may be caused primarily by poor communications and that possibly an ombudsman could serve to reduce misunderstandings.
5. The president raised the question of a tenure-review procedure.
6. After the departure of President Clark the Council agreed to meet Monday, May 13, at 11:30 a.m., probably in Room 248 Prince Lucien Campbell Hall.
7. Mr. Bartel was elected chairman of the Council and Mr. Ghent as vice-chairman and secretary.

Kenneth S. Ghent
Secretary, Advisory Council

Advisory Council Meeting
11:30, May 13, 1974

Present: Bartel, Deutsch, Duncan, Ford, Zaninovich, Ghent

1. Mr. Bartel announced that Barre Toelken has resigned from the Council.
2. The role of the Council was discussed, stressing the fact that it is the Faculty Advisory Council.
3. It was agreed that the president should be requested to submit his agenda to the Council by Friday, if possible, indicating clearly which agenda items are for information only and for which items advice is sought. Similar labelling of documents presented to the Council will also be helpful.
4. Members of the Council should feel free to suggest items for inclusion in the agenda of meetings with the president.
5. It was agreed that Vice President Alpert should be invited to meet with the Council at an early date.
6. The Council plans to appoint a Committee on Committees at its next meeting.
7. The Council agreed to ask President Clark about the present status of the draft of a statement concerning the Use of Facilities for Political Purposes.
8. The proposed Salary Plan was discussed very briefly.

Kenneth S. Ghent
Secretary, Advisory Council

Advisory Council Meeting
1 p.m., May 13, 1974

Present: Bartel, Deutsch, Duncan, Ford, Ghent and President Clark

1. The president agreed to begin future meetings with a brief discussion of items to be considered on the agenda and to label in advance on which items he seeks advice and which items are informational. Similar labelling on documents distributed to the Council will be helpful.
2. The president mentioned briefly plans for improving the University's basic budget by giving more weight to instruction of graduate and advanced graduate students than is now given.
3. The president reminded the Council that for the remainder of this year Mr. Love and Mr. Titus will continue to represent the faculty in discussions of the proposed Faculty Salary Plan.
4. The president stated that he proposes to have the Council confer directly with the Vice Presidents, with appropriate reporting to him, on some matters. Thus, for example, he will have Vice President Alpert meet with the Council to discuss Standards for Faculty in Applied and Professional Fields and to discuss the desirability of a policy relating to the possibility of Promotion at Retirement as a recognition of long service.
5. The president requested that the Council suggest three persons to serve as a faculty committee to evaluate the Student Housing Probe being conducted by the Attorney-General's office. He requested that the committee contain representatives from the law school, the accounting department of the business school and someone from the non-instructional staff.

After the president's departure the Council suggested a committee consisting of Larry Richards, Dominick Vetri and Holway Jones with Larry Richards to suggest an alternate from his department if he was not himself available.

6. The lettuce boycott and similar areas of tension were discussed briefly. It was agreed that search should be made for ways to promote better communication between the administration and potential dissidents. President Clark indicated that he planned to ask Mr. Titus to seek the facts in the Angela Davis ticket sales dispute.
7. The next meeting of the Council is scheduled for the Johnson Hall Conference Room at 12:30 p.m. Wednesday, May 22, with President Clark to join the Council at 2 p.m.

Kenneth S. Ghent
Secretary, Advisory Council

Faculty Advisory Council Meeting
12:30, May 22, 1974

Present: Bartel, Deutsch, Duncan, Ford, Ghent

1. The Council agreed to recommend that the President ask the following to serve on the Committee on Committees: Robert Mazo, Joanne Carlson, Royce Saltzman, Ben Johnson with the following as alternates: Wilmot Gilland, Paul Swadener, John Sherwood.
2. The next meeting of the Council is scheduled for Wednesday, May 29, 12:30 p.m. in the Johnson Hall Conference Room, the President to join the meeting at 2 p.m. Tentatively the following meeting will be at 12:30 on June 5.
3. For the 1974-75 academic year the Council plans to meet regularly at 12:30 p.m. on Thursdays, the President to join the meeting at 2 p.m.
4. Mr. Ghent delivered a copy of the 1973 report of the FORE group to the Council.
5. Mr. Ghent reported the concern of Frank Stahl about a portion of the Faculty Staffing Plan.
6. Miss Ford agreed to serve as secretary during the absence of Mr. Ghent during the summer.
7. Mr. Duncan called the attention of the Council to an AAUP report of State Board action relating to possible collective bargaining for faculty. The Council agreed to discuss this with the President. It was agreed also that department heads should be considered as members of the faculty as far as possible union membership is concerned.
8. The Council agreed to recommend the adoption of Version B concerning smoking on campus premises but suggests that the statement be clarified to indicate that smoking is not permitted in faculty meetings or department meetings.

Kenneth S. Ghent
Secretary, Advisory Council

Faculty Advisory Council Meeting
2 p.m., May 22, 1974

Present: Bartel, Deutsch, Duncan, Ford, Zaninovich, Ghent
with President Clark

1. The President discussed the action of the State Board in indicating its preference for a state system bargaining unit rather than individual campus units if faculty collective bargaining is accepted. The Council reported that it agreed unanimously that department heads should be classified as faculty members in relation to collective bargaining. The President noted that the law on collective bargaining is based on an industrial model, which is in some ways inappropriate to University faculties. He also suggested that the Council might seek to talk sometime with the Chancellor to express directly its concern that there be consultation with the individual schools of the state system before some decisions are made by the Board.
2. The need for re-examination of the base budget was discussed by the President, particularly since program improvement funds are routinely slashed from the budget by the Governor.
3. Smoking ban. Reference to faculty meetings, omitted from Version B, was discussed. Whether department meetings are "open meetings" or not was not under discussion. It was recommended that the words "public meetings" be inserted following sentence 3 in order to cover faculty and committee meetings.

President Clark added the fact that smoking was to be prohibited between classes as well as during classes. It was recommended that the words "at the discretion of the occupant" be added to the fifth sentence. The proposal was suggested to be effective May 30.

Kenneth S. Ghent
Secretary, Advisory Council

Faculty Advisory Council Meeting
12:30, June 19, 1974

Present: Bartel, Deutsch, Ford, Platt

1. Future meetings for the summer session are scheduled for:
12:30, Wednesday, July 3, 10, 24, 31.
2. Copies of the Chronicle for Higher Education will be available for members of the Council.
3. The request for reaction to the draft for the Religious Director's Association brought forth no comments.
4. The request for reaction to the Memo on Admissions brought a request for information relating the Admissions Memo to the report on the Future of the University. The question was raised about the relationship of the proposed new admission criteria to the EOS program. Use of admission criteria specific to the various professional schools was discussed as a screening device for many applicants and a potential for further controlling enrollment.

The Council members discussed various concerns which might be future agenda items.

Phyllis M. Ford
Advisory Council Secretary
for Summer Session

Faculty Advisory Council Meeting
2 p.m., June 19, 1974

Present: Bartel, Deutsch, Ford, Platt with President Clark

1. The agenda item on discussion of the interpretation of Use of Facilities for Political Purposes (18.260) was postponed until July 3. George Platt will then report on it.
2. Discussion on the Religious Director's Association was centered on three items:
 - . a need to interpret the extent of faculty student rates for athletic and cultural events as they related to the religious directors
 - . a need to interpret the extent of appointment on University Committees
 - . a consensus that nothing in the memo could be interpreted as an alteration of the regular procedure for sponsoring classes at the university.
3. Discussion on the proposed Admissions Policy changes:

The President affirmed that the proposed policy does relate to previous guidelines stated in the report on the Future of the University. He stated that spaces in each class of the university would be reserved for minorities.

It was recommended that there be a follow-up on evaluation of the quality of students as related to higher admission standards.

4. President Clark responded to the request for information on responses to FORE as follows:
 - . Data are available to the group which reimburses the university for all costs.
 - . Such groups may be responded to personally and in writing both from within and without the group and by continued communication.
5. Relative to negotiations with students involved in the sale of food on the EMU steps, President Clark explained that a few negotiations had been fruitlessly attempted and more attempts would be made soon. A decision on action must be made soon.

6. The mediator selected for the Angela Davis ticket sales problem deemed his appointment to be unnecessary for no financial record was kept to investigate and no investigation had been formally requested.
7. The meeting was adjourned at 3:15 p.m.

Phyllis M. Ford
Advisory Council Secretary
for Summer Session.

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Faculty Advisory Council Meeting
12:30 p.m. Wednesday, July 3, 1974

Present: Bartel, Deutsch, Ford, Platt

1. The next meetings will be at 1:00 p.m., July 10, 24 and 31.
2. Mr. Lacy had resigned from the committee to review the Housing Accusations. Milton Ray, Frank Barry, Jon Jacobson, and Wendell Basye had been recommended to President Clark as replacements.
3. A discussion of the June 19 minutes was held. It was agreed to add the following to item 5: "One member of the council suggested that if the food sales controversy is continued, that an independent ad hoc committee be appointed to carry on the study."
4. A discussion was held on George Platt's memo re Use of University Facilities for Political Purposes. Mr. Platt stated he had received two documents since he wrote his memo, each of which would be additional input to his memo.

An informal opinion from the Attorney General in 1972 advised that students do have a right to raise funds. This substantiates the recommendations in Mr. Platt's memo.

The Attorney General's statement upheld the rationale for charging fees to any group using University facilities for fund raising.

The current policy is evidently a recommendation, not an enforceable regulation.

(The word narrow was interpreted as liberal in item 5, page 4.)

It was recommended that the University adopt a policy, based on Mr. Platt's recommendations, and following the simplistic format of the policy on the Speakers Bureau.

The discussion included remarks on the difference between party politics and adversary politics.

This point is still relatively vague. It was agreed that the policy should relate to elections, votes, candidates and not to adversary politics.

The equality of charging rent for groups raising funds for political issues and not charging for groups raising funds for non-political issues was questioned.

5. The draft on Procedures Governing Termination of Faculty on Indefinite Tenure was discussed.

The source of the draft (who and why and purpose of use) other than the President's Office was requested. The method of deciding which faculty member would be eliminated was discussed briefly.

Phyllis Ford
Faculty Advisory Council
Secretary for Summer Session

Faculty Advisory Council Meeting
2:00 p.m. Wednesday, July 3, 1974

Present: Bartel, Deutsch, Ford, Platt and President Clark

1. The President distributed copies of a summary of the June 25, 26, 1974 OSSHE and Board Committee actions.

Discussion centered on:

- Explanation of the Marine Biology Station
- Capital Construction
- Law School
- DCE
- Budget
 - Program Improvement
 - Equipment replacement (FORE to be asked for help)
- Program Improvement

2. Centennial Program Funding Priority Needs:

President Clark explained the fund priority needs (which are not ordered priorities).

3. The council requested information on the source and purpose of the draft of Procedures Governing Termination.
4. Mr. Platt's memo was introduced. The President will finish reviewing his copy later.

If the recommended policy is implemented two problems will occur.

- a) How to collect the rent.
- b) Dispensation of the income and need for auditing.

Mr. Platt requested information on the implementation of 33.110 as mentioned on page 2 of his memo. President Clark had delegated the authority to Dick Reynolds.

If the Attorney General's policy is official, 33.110 is at odds with it.

Phyllis Ford
Faculty Advisory Council
Secretary for Summer Session

Faculty Advisory Council Meeting

1:00 p.m. Wednesday July 10, 1974

Present: Bartel, Deutsch, Ford, Zaninovich

1. Mr. Deutsch referred to his involvement in a project sponsored by five agencies involved in proposals on how universities are affecting change. Mr. Deutsch had submitted a prospectus to ascertain whether a proposal from the University of Oregon might be reviewed. Mr. Deutsch distributed copies of the proposal as input to what is being done at the University of Oregon to indicate interest here.
2. The Council discussed the Case Statement Outline for the Centennial Campaign. It was recommended that the Advisory Council be informed on (a) how a fund raising campaign is selected; (b) what percentage of the funds raised will be realized by the company, and (c) what will be the final form of the Case Statement. It was felt that little is known about campaigns for fund raising and an explanatory letter or memo from the President to the faculty be issued.
3. The memo on instructional costs per student was brought up for discussion. The questions were asked on what was the use of such a memo? What is the significance of this in terms of equality? budgetary? understanding costs? What use is made of this material? What goes into this - TA's? faculty? What does "unrestricted budget" refer to? One member suggested open hearings on priorities periodically. Perhaps there should be an ongoing committee concerned with changing priorities and who makes decisions on budgeting in various departments.

Perhaps this might be done through faculty legislation because the route would bring the entire matter before the faculty in a variety of ways. Budgeting and priorities seem to be interrelated. Perhaps open hearings on budget allocations would help give credibility to decisions.

Phyllis Ford
Faculty Advisory Council
Secretary for Summer Session

Faculty Advisory Council Meeting
2:00 p.m. Wednesday July 10, 1974

Present: Bartel, Deutsch, Ford, Platt, Zaninovich and President Clark

1. The item on cost per student credit hour was referred to. The President was asked if he would, at a future date, explain its use, purpose and reason for being. Answers given to immediate questions were: (a) It is made available for open information and to raise questions if there are some. (b) It serves as a rough guide for distribution of staff and is one of several such guides. (c) It does not serve to equalize support. (d) Other guides are available, i.e., a comparison of Liberal Arts departments with those of other schools. (e) These are probably formulated from reports of service and are calculated on a department's instructional budget.

The Council would like to see the other guides (Civin Study, Student-Faculty Ratios).

2. Relative to the staffing policy on tenure denial and termination of position, the matter is still not finalized but is in the hands of a committee.
3. Mr. Bartel requested information on the Centennial Fund Raising Company. The Brakely Company is the fund raiser and will realize about 6% of the funds raised. The President will issue an informational statement explaining fund raising if the campaign appears to be eminently successful.

It was suggested that some advertising and editorial experts review the Case Statement; however, it was mentioned by one Council member that organizations employed for fund raising use their own staff and are not obligated to seek approval from other sources.

4. The President distributed a sheet explaining the purpose and background of the memo on Procedures Governing Termination of Faculty in Cases of Program Reduction (as per request of July 3).
5. The President distributed his written reaction to George Platt's memo on Use of University Facilities for Political Purposes. The President's statement is, in essence, a support of the recommendations of the Platt memo.

The consensus was that there should be a uniform policy for all groups (political and non-political). These thoughts will be communicated to Dick Reynolds with the request that Dave Frohnmayer be asked to draft the policy.

6. On the budget review, the President mentioned the inevitable conflict among autonomous institutions competing for a small amount of funds. The budget allocation system state-wide is (roughly) based on students costs which was differentiated on various grade levels.

Each institution was asked to analyze their own needs. He felt optimistic concerning the forthcoming budget allocation (in spite of the competition). He feels the distribution can not be taken by adherence to the current base budget as redistribution if low funds can only hurt under-allocated programs.

Phyllis Ford
Faculty Advisory Council
Secretary for Summer Session

Faculty Advisory Council Meeting
1:00 pm Wednesday, July 24, 1974

Present: Bartel, Deutsch, Ford, Platt

1. Mr. Bartel requested a volunteer to peruse material sent from the president's office relative to funding the universities. He agreed to take the responsibility first.
2. At the Student Conduct Code hearings held recently, recommendations were made that the Student Prosecutor have autonomy in decisions on whom to prosecute. George Platt had already investigated the details and reported that the concern was on an item relative to letting the student prosecutor share with the coordinator, the decision on whether to hear cases and if there was no agreement, that the committee should decide.

In a decision not to prosecute, the complaining witness might insist on a case being heard.

The proposed recommendation would make much deliberative work for the committee and a prosecutor who did not want a case heard would not be an objective prosecutor; time would be lost. This procedure would make the situation unduly complicated.

The consensus from those who have reacted to the proposed change and of the advisory council is that this particular change in the conduct code is not warranted and should be denied. The proposed change would make it difficult for the university to prosecute an unpopular case.

Phyllis M. Ford
Summer Secretary, Advisory Council

Faculty Advisory Council Meeting
2:00 pm Wednesday, July 24, 1974

Present: Bartel, Deutsch, Ford, Platt and President Clark

1. The discussion was opened by a review of the proposal of the Student Conduct Committee that: the Student Prosecutor have autonomy in making decisions relative to who would be prosecuted.

Mr. Platt referred to his accumulated memoranda which were all similar in reaction to the proposal as being against its adoption. That and the deliberation of the advisory council was that the proposal would serve no ultimate good in terms of justice and as a detriment to the efficiency of the student conduct committee and complicate the decision making process.

The advisory council felt it should not be the ones involved in the hearing and requested that someone else attend. The president did not want to be involved in the process of deliberation between faculty and students and would use the advice following the hearings.

2. The status of faculty appointment notices was dismissed. Each Advisory Council expressed a concern that faculty appointment notices are late and this raises serious morale problems. The president stated he would see if notices could be distributed immediately.
3. Relative to the Board Meeting: The President reported the following:

- a) Admissions policy - the entrance GPA will be 2.5, instead of 2.75 as requested by the U of O
- b) Relative to OSSHE Board organization (President, Mosser; Vice President, Corey) was partly the result of U of O input.
- c) Collective Bargaining statements are not yet ready. It is expected that a recommendation will be handed down in mid-September with PERB making a statement in early October. Negotiations will be made on separate campuses (i.e. sub-categories within OSEA).

July, there will be a hearing on an unfair labor practices issued at SOC concerning distribution of money beyond the 5% increment.

- d) Title IX Act on discrimination has been enlarged to include mentally, physically handicapped and aged (under 65). Further explanation was given of various regulations affecting the university. There is currently no liability insurance for administrators being sued by students or by faculty making negative tenure decisions.

4. Hope Pressman presented information on the Centennial on 2 aspects - fund raising and program. The program will consist of a series of programs with the centennial motif plus 3 special (January, June and October) programs. The programs are intended to be of substantial value to the faculty, community (local and state) and long range education mission.

Funding is, of course, a problem. Faculty interest is of importance in developing and implementing the program and its theme.

5. Education Coordinating Council is now in a study of its role. President Clark reviewed its goals.
6. Modification of DCE courses. Colleges under-enrolled can now offer off-campus courses and count them toward in-term loads.
7. Ralph Sunderland presented material on budgeting. (Instructional Costs per Student)

Search Courses are included in the report which is based on a 3-term student credit hour and includes all the departments 050 budgets.

Further discussion of the budget will take place at the next meeting.

The next meeting will be at the call of the chairman.

Phyllis M. Ford
Summer Secretary, Advisory Council

Advisory Council Meeting

September 10, 1974 - 1:30 p.m.

Present: Bartel, Platt, Deutsch, Duncan, Ghent

Special Meeting:

Vice President Alpert has requested an opportunity to meet with the Council to discuss promotion and tenure policies. Since President Clark cannot meet with us next week, we will meet with Vice President Alpert on Thursday, September 19, at 1 p.m. in the Johnson Hall Conference Room.

Regular Meetings:

Beginning Thursday, September 26, the Council will meet weekly at 1 p.m. in the Johnson Hall Conference Room and will be joined by President Clark at 2 p.m.

1. Mr. Platt brought to the attention of the Council the large increase in cost for athletic tickets for the 1975 Winter and Spring terms. His concern about this decision by the Athletic Department led to a discussion of professionalism in conference basketball and football and the danger that this posed to the University. It was agreed that the Council should discuss these matters with President Clark.
2. The members of the Council agreed that it seemed inappropriate to invite President Ford to appear as a guest speaker at the University's Centennial celebration in 1976 because of the national election scheduled for that year. Although his appearance might have publicity value it would seem more fitting to this academic occasion to have distinguished non-political speakers.
3. Mr. Bartel agreed to check with the President's secretary to see whether it would be preferable to have regular meetings with the President at 1:30 on Thursdays or at 2:30 on Fridays. For Fall term Thursday would be inconvenient for Mr. Deutsch and for the second term Friday would be inconvenient for Mr. Platt.
4. Mr. Bartel asked for suggestions which he might transmit to President Clark for strengthening the case study report of the University's distinctions. Several suggestions were accepted by Mr. Bartel.

Kenneth S. Ghent, Secretary
Advisory Council

Advisory Council Meeting
1 p.m. 26 September 1974

Present: Bartel, Duncan, Platt, Ghent

1. It was agreed (President Clark later concurring) that in the future a copy of the minutes of meetings of the Council with the President should be sent to Vice President Alpert.
2. Mr. Bartel reported that Mr. Starlin had invited the Council to designate one of its members to serve on the Contingency Fund Committee. Mr. Duncan volunteered to serve on this committee and his offer was accepted.
3. With two minor editing changes, the Council approved a draft of a statement which Mr. Bartel had prepared for publication to the faculty in Oregon Week.
4. Copies of the College of Business Administration Statement on Faculty Evaluation for Promotion and Tenure were distributed to members of the Council.
5. Likewise members were given copies of the University of Oregon Faculty Handbook and Administrative Memos.
6. The Council discussed the question of courtesy promotions for faculty members nearing retirement. It was agreed that a promotion for merit is appropriate at any time. But the Council agreed to advise against a policy of granting courtesy promotions to faculty members near retirement, although it does not suggest an inflexible policy relating to this.
7. In the review of an assistant professor on the University faculty, it is recommended that the present policy of tying promotion and tenure together be continued. But exceptions to this rule should be possible in unusual cases.
8. The Council discussed the basis for granting tenure or promotion to a faculty member whose duties are service-oriented as distinguished from teaching or research. After some inconclusive discussion it was agreed that the Council should await statements from more schools and departments defining ranks by outlining their standards for promotion and tenure.

Advisory Council Meeting
2 p.m. 26 September 1974

Present: Bartel, Duncan, Platt, Ghent
with President Clark and Vice President Hawk

1. President Clark agreed that it would be appropriate to send copies of the minutes of his meetings with the Council to Vice President Alpert.
2. Vice President Hawk reported that, after some delay was caused in student registration, it was decided to find some new way to sell basketball season tickets to students and that ticket sales at registration were suspended.
3. Mr. Hawk gave the background for the increased price for basketball season tickets noting the need to realize more income because of (a) inflation and (b) the need to provide more funds for women's athletic teams. He noted also that the faculty committee on athletics had recommended some of the changes affecting tickets for faculty. He also noted that separate tickets for track and for baseball made for more realistic evaluation of income generated by these sports. One Council member remarked that the Athletic Department was the one area of the University that seemed to be unrestricted in raising charges to meet inflation. In response to a question concerning the long-range implications of the increasingly expensive athletic program at the University of Oregon, President Clark stated that the University will try to stay in the Pacific 8 Conference while trying to increase controls and for example will work toward a conference agreement to reduce the number of grants-in-aid. Mr. Hawk predicted a return to a less ambitious type of recruiting.
4. Mr. Hawk explained that an increase in costs for parking permits was dictated by the need for funds to improve parking facilities. Mr. Hawk then left the meeting.
5. The President stated that he regretted the need for increases in price for athletic tickets and parking permits and said that he had not expected that there would be strong faculty objection.
6. The President commented on possible visits to the campus of President-elect William Boyd.
7. The President reported that the Comprehensive Salary Plan had been studied by the Chancellor's staff and that the plan did not seem to have any support from other institutions in the State System. He suggested reasons for this lack of interest. However, he indicated that he believes that the University of Oregon should move as far as it can in the direction of implementing the plan. He will send to the Council and to Vice President Alpert and the Deans a letter asking that consideration be given on how to proceed to implement the plan.
8. The President distributed copies of his statement to the Chancellor concerning the appearing of petitioning students at State Board meetings.

9. The President distributed a draft of "A Proposal to Establish Student Marketing Squares on 13th Avenue Between University and Kincaid Streets." He expressed a desire to liberalize the control of food sales. He expressed frustration in trying to obtain rational discussion of the issues with interested students. He mentioned problems of control.
10. The President discussed briefly delegation of authority by the President to the ASUO.
11. Next meeting: 1 p.m., Thursday, October 3

Kenneth S. Ghent
Secretary, Advisory Council

KSG/kn
cc: H. Alpert

Advisory Council Meeting
1 p.m. October 3, 1974

Present: Bartel, Deutsch, Duncan, Ford, Platt, Ghent
with President Clark

1. The president reported that he had received a request from a faculty group for access to the University budget. He noted that the University budget is a public document. He asked the Council to consider whether or not it would be desirable to continue the practice of requiring a written request before granting permission to see the budget. In the immediate discussion it was suggested that since it is basically a right of any citizen to see the document, there should be no barrier to doing so. (Following the president's departure, the Council agreed that the budget document should be open to the public without hindrance.)

The president stated that later in the year (possibly January) he would give the Council a copy of a working document showing budgetary details, but without names.

2. The president reported that the president of the Faculty Club has asked permission to apply for a license to serve beer and wine in the Club. Although inclined to grant permission, the president was restrained by an earlier prohibition. In the discussion it was stated that there was no legal objection, rather a matter of policy is involved. The president wondered if there should be a hearing on the question or whether the Council should try to obtain faculty views on the issue.
3. Concerning the proposal for marketing squares on 13th Street, Mr. Bartel urged that the governing regulations should prohibit music, live or recorded, or other activity that would interfere with classes. The president agreed to ask for the inclusion of such a statement. Mr. Platt stated that he would object to the booths on aesthetic grounds.
4. The president distributed copies of an analysis prepared by Mr. Civin of the comparative status of the UO budget in relation to other institutions and to a model university with the characteristics of the University of Oregon. It was suggested that Mr. Civin be asked to discuss the analysis.
5. The president reported that President-elect Boyd has accepted an invitation to visit the campus on the weekend of October 10. Plans for the visit will include a meeting with the Advisory Council. (Subsequently, the Council agreed that it would try to be available on Thursday evening, or Friday evening or any time on Saturday that suits Mr. Boyd's convenience.)

Kenneth S. Ghent
Secretary, Advisory Council

cc: H. Alpert

Advisory Council Meeting
2:20 p.m. October 3, 1974

Present: Bartel, Deutsch, Duncan, Ford, Platt, Ghent

1. It was agreed that an informal, low-key reception to provide an opportunity for faculty members to meet Mr. Boyd would be desirable. It was also agreed that Mr. Liberty of the ASUO should be asked to suggest what kind of a meeting the ASUO officers would like to have with Mr. Boyd.
2. Mr. Bartel commented that he believes that the News Bureau had mishandled the news about the accreditation of the secondary education program. He believes that the president intends to discuss this with the Council as the result of Mr. Bartel's letter to him.
3. Miss Ford agreed to represent the Council on the Distinguished Service Award Committee and Mr. Bartel will so notify the president.
4. Mr. Duncan agreed to represent the Council on the committee chaired by Mr. Wattles to consider the implementation of the proposed faculty salary plan. Mr. Wattles is to be notified by the secretary.
5. Mr. Deutsch agreed to replace Mr. Duncan on the Faculty Contingency Fund Committee. Mr. Starlin is to be notified by the secretary.
6. It was agreed to recommend that the administration give some thought to whether or not there should be representation on Mr. Wattles' committee (#4 above) from such organizations as AAUP, AFT and OSEA. This might reduce the potential for the development of an adversary situation between faculty and administration.
7. Mr. Platt expressed serious reservations about attempting to implement the faculty salary plan this year--principally because if the legislature merely provides funds for salary improvement that are hardly sufficient for cost of living increases, it would be bad for faculty morale to distribute the funds as required by the plan in a manner significantly different from an across the board plan. He suggested that it may be necessary to have a state system adoption of a faculty salary plan for all state schools.
8. It was agreed that it would be best to proceed slowly on the matter of a liquor license for the Faculty Club and that there would be some advantage to seeking a liquor license for the Student Union at the same time that one is sought for the Faculty Club. It was also mentioned that there would be more chance of Board approval for such a license for the S.U. if the Board were to receive simultaneously a similar request from the O.S.U. student union.

9. The Council agreed that it doesn't believe that the proposed marketing squares on 13th Street give the best solution of the problem of providing a market area on or near the campus. It suggests that the whole problem be referred to the Campus Planning Committee so that it can consider what policy would be desirable concerning sales on campus. On the Council there was considerable negative reaction to the suggestion of marketing booths on 13th Street. And even one Council member who doesn't consider the proposal unreasonable believes that the suggested constraints are inadequate or unwise. The issue seems to be one that should concern the Campus Planning Committee.
10. The University program for Government Day (October 19) was discussed.
11. It was agreed that the Council should discuss at its next meeting the proposal for an advisory committee on allocation of resources for academic purposes. The Council sees a need for a more meaningful role for the faculty than has been provided the last two years by representation on the Budget Committee.
12. The next meeting is scheduled for 1 p.m. Thursday, October 10.

Kenneth S. Ghent
Secretary, Advisory Council

Advisory Council Meeting
1 p.m., 10 October 1974

Present: Bartel, Deutsch, Duncan, Ford, Platt, Zaninovich, Ghent

1. Mr. Bartel read a copy of his letter to President Clark summarizing recommendations made by the Council at its last meeting in response to questions raised by the president. Mr. Bartel agreed to send copies of his letter to the members of the Council and to send an addendum to the president noting that the Council recommended that the question of Marketing Squares on 13th Street be referred to the Campus Planning Committee.
2. Mr. Bartel announced that the members of the Council are invited to lunch with President-elect William Boyd at 12 noon, October 11, at the Faculty Club.
3. Mr. Bartel read an inquiry from Glen Love concerning an Emerald notice announcing that credit could be arranged for campaigning for a particular political candidate. It was decided that Mr. Love should be advised to call this to the attention of Mr. Alpert.
4. Mr. Duncan reported difficulty in processing out-of-state travel reimbursement claims. The Council agreed to ask the president for an investigation of the procedures involved in such claims with a view to trying to determine how much of the irritating red-tape is due to State government (i.e. Salem) rules and how much is due to State System of Higher Education Rules as interpreted by our business office.

In discussing this item Mr. Platt expressed the opinion that faculty members who attend out-of-state meetings usually do so at considerable personal expense and thus subsidize the University in a way that no commercial business would expect of its employees.

5. At Mr. Platt's suggestion it was agreed to ask the president if he had any advance information on what Mr. Lemman of the Chancellor's Office plans to report to the Inter-Institutional Faculty Senate. (Time didn't allow this inquiry.)
6. Mr. Deutsch suggested that at the lunch with Mr. Boyd it would be good to comment on the wholesome openness of governance at the University of Oregon (in contrast with the lack of such openness at Michigan State University a few years ago). It was agreed that it would be desirable to communicate the openness of processes at the University to Mr. Boyd. Likewise the role of the Council in policy decision should be mentioned. Mr. Bartel commented that last year's Council was frustrated by being so involved in operational problems that it had too little involvement in long-range planning. The latter role should be stressed as more important than the former.
7. It was also agreed that President Clark should be informed of the desire of the Council to be more involved in policy discussion.

Advisory Council Meeting
2 p.m., 10 October 1974

Present: Bartel, Deutsch, Duncan, Ford, Platt, Zaninovich, Ghent
and Mr. Civin and President Clark

1. Mr. Civin and the president explained the data presented in Mr. Civin's study "Salary and Cost Status, College of Liberal Arts vs AAU Comparators." It was pointed out that the University as a research-oriented public institution needed cost comparisons with other such institutions. Because no institution exists with the exact functions of the University of Oregon, Mr. Civin constructed a model institution with the same components and with data obtained from averages of appropriate departments in the comparable AAU universities. Dean Moyer's preliminary study for the Liberal Arts College was credited with making it possible to prepare such a study in Liberal Arts, while data for the professional schools will be available at some future date. The first column of the data relates UO salary budgets with averages for AAU schools. The last column gives evidence that the work load here is heavier than would be expected in a research oriented university. Likewise, the comparative figures show that we are below average in fringe benefits.

It was pointed out that we shouldn't rely heavily on cost analysis because it was also very important to stress the quality of education here.

The president indicated that he intended to make the data available to campus administrative officers and to any others who wish to examine it.

2. The president agreed that there was a need for continuing assessment of University priorities. He indicated that a memo would be coming to Mr. Bartel raising the question of determining priorities. He suggested that each department should be asked for a self-examination to determine its most important needs listed in relative order of importance.
3. The president discussed briefly the schedule for Mr. Boyd's visit. He mentioned Mr. Boyd's desire for a less crowded schedule than on his previous visit and explained that for this reason he would meet only with three groups (Advisory Council, ASUO officers, Press Conference) and individually with several administrative officials--plus two social evenings with a few people. For a visit later in the academic year an effort would be made to have him meet more faculty members.
4. The president urged the Council to communicate more directly with the faculty and with representatives of such groups as AFT, AAUP, OSEA. This came as a response to the suggestion that he should consider providing representation for these groups on Mr. Wattle's Committee on Implementation of the Faculty Salary Plan.
5. Next Meeting: October 17, 1 p.m.

Kenneth S. Ghent
Secretary, Advisory Council

KSG/kn
cc: H. Alpert

Advisory Council Meeting
3:30 p.m. October 18, 1974

1. It was agreed that Mr. Bartel should write to William Boyd to thank him for meeting with the Advisory Council and to offer to meet with him on his next visit to give him additional orientation to the campus.
2. The next meeting of the Council is tentatively scheduled for 1 p.m. October 24 with Mr. Starlin.

Kenneth S. Ghent
Secretary, Advisory Council

KSG/kn

Advisory Council Meeting
1:30 p.m. October 18, 1974

Present: Bartel, Deutsch, Platt, Ghent
with President Clark

1. The president reported informally on possible retrenchment in the Athletic Department budgets for Northern Division schools.
2. The president discussed the refusal of NCATE to review its decision to deny accreditation to the University's secondary school teacher training program. He stated that the initial site committee's report had been favorable; but the Council itself had been very critical. Accreditation was denied despite the fact that the University has moved considerably in the direction of satisfying objections made two years ago to the program. The new criticisms bear little relationship to those made two years ago. The president is attempting to have the American Council on Education put the question of NCATE operations on its agenda for a general review. Mr. Bartel commented that the Department of English is working closely with the Oregon Teacher Standards and Practices Commission (TSPC).
3. The president reported that because of careful analysis by Student Body President Robert Liberty and Incidental Fee Committee Chairman Kay it now seems unlikely that the Vice-Chancellor will recommend to the State Board that all state system students be charged a fee of \$5 per term to subsidize Student Unions at the smaller schools of the state system.
4. The president reported that the analysis prepared by the Chancellor's Office presently shows a need for a 14% to 18% increase in faculty salaries if the University and OSU are to have salaries comparable to those of the 19 universities with which they are compared. He stated that the Board plans to have open hearings on this subject on October 28.
5. The president agreed that if action is taken at the University of Oregon to implement the proposed salary plan it must be done in such a way that an individual enters the plan at a step level that allows for cost of living increase in salary.
6. The president reported that the question of food booths on Thirteenth Street had been referred to the Campus Planning Committee. Mr. Deutsch noted that there was a need for a clear policy.
7. The Council recommended that for the Centennial Celebration the University invite guest speakers of recognized intellectual stature representing diversity of opinions. President Clark expressed the fear that persons in government executive positions receive too little opportunity to be heard on campus.
8. The president reported the defeat of a recommendation to the Board by PSU and SOC that SAT and ACT requirements for admission to state system schools be dropped. He saw no serious objection to allowing individual schools in the system to make these tests optional. However, he believes that there is need for a staff study of the possible results of an optional arrangement before any change is made. He is inclining toward requesting such a study with the possibility of the Board reconsidering the issue. The Council considers this to be a reasonable step.

9. After some discussion the Council suggested that if Mr. Alpert wishes further discussion with the Council of promotion and tenure criteria he should write to the Council to request this. The Council is quite willing to have further discussions. Meanwhile it awaits reports from additional schools and departments.
10. In response to a question about supplying requested information to the Coordinating Council on Education the president reported that Mr. Starlin is drafting a reply. However, he stated that anyone who has been approached should feel free to reply directly to the Coordinating Council.
11. The president reported that President-elect William Boyd has expressed a wish to meet a large group of faculty members on his next visit to the campus.
12. The next meeting of the Council with President Clark is scheduled for October 31.

Kenneth S. Ghent
Secretary, Advisory Council

KSG/kn

cc: H. Alpert

Advisory Council Meeting
1 p.m., October 24, 1974

Present: Bartel, Deutsch, Ford, Platt, Ghent

1. The Chairman agreed to send to the members of the Council an itemized list of documents and letters that had been sent to him as Council Chairman.
2. The Chairman plans to make a report to the faculty at its December meeting on the Council's activities.
3. Mr. Platt asked the Council to consider whether or not it should discuss the issue of a student-faculty senate with President Clark.

Kenneth S. Ghent
Secretary, Advisory Council

KSG/kn

Advisory Council Meeting
1:30 p.m., October 24, 1974

Present: Bartel, Deutsch, Ford, Platt, Ghent

Mr. Starlin joined the Council members to consider the desirability of the Council having an increased role in academic planning. Mr. Starlin outlined steps currently being taken to improve the academic program at the University.

- a. Funds are being requested in the budget for both program restoration and improvement under the program improvement item in the University's budget to be submitted by the Chancellor. Strong representation in support of these items has been made to Board members, to budget analysts in the Governor's office, and to legislative analysts.
- b. Work is in progress to establish significant comparators for the University to provide a more adequate basis for University budget requests.
- c. The University is making clear to the CORA group the need for distinct comparators outside the state system for the individual state schools.
- d. A broad range of data is being collected.

Mr. Starlin indicated that his office is attempting to marshal the facts needed to establish indicators as guides to those making qualitative, rational decisions in academic planning. He expects considerable data to be available before December 31. Meanwhile he agreed to send Council members a copy of a data summary prepared by Mr. Civin. The data should be useful in arriving at the proper formula for the University to get a fair hearing. He expressed a willingness to meet with the Council upon request.

The next meeting of the Council is scheduled for 1 p.m. October 31.

Kenneth S. Ghent
Secretary, Advisory Council

KSG/kn

cc: G. Starlin
H. Alpert

Advisory Council Meeting
1 p.m., October 31, 1974

Present: Bartel, Deutsch, Duncan, Ford, Platt, Zaninovich, Ghent

1. Mr. Bartel expressed concern about the promotion underway for the credit by examination program.
2. Mr. Deutsch reported that there may be far-reaching implications for the University if a proposed Education Commission is set up by the 1975 legislature with broad directives to advise on education at all levels. In response to a request from the Educational Coordinating Committee for his opinion of the proposal Mr. Deutsch sent a written reply. Copies of his letter can be made available to Council members if it seems desirable.
3. Mr. Bartel reported that Mr. Bogen may request the Council to review his reactions to the open file law as it relates to student records.
4. Mr. Bartel read a brief letter which he had written to William Boyd to report the Council's availability to meet with him upon request.
5. It was agreed that the Council should ask President Clark to report on the present status of procedures being set up for regular review of administrative staff members.
6. It was suggested that it might occasionally be useful for the President and the Council to hold jointly an open question period for faculty members.

Kenneth S. Ghent
Secretary, Advisory Council

Advisory Council Meeting
2:00 p.m., October 31, 1974

Present: Bartel, Deutsch, Duncan, Ford, Platt, Zaninovich, Ghent
and President Clark

1. The President agreed to send to Council members a copy of the memo prepared last year concerning evaluation of administrators.
2. There was considerable discussion of how the Advisory Council could be effective in advising the administration in the area of academic planning. The President promised to have the Council examine the data before discussions on allocation of positions are made. He agreed to ask John Lallas to try to codify procedures to make clear the relation of the Advisory Council to his office in matters of academic planning. Mr. Lallas will be asked to consult with the Council on this. (Mr. Bartel will represent the Council in preliminary discussions.)
3. The President indicated a need to begin this year a re-examination of the University's academic needs. Each department should make a self-evaluation to determine its strengths and needs.
4. The President mentioned the need to identify faculty staff problems so that steps can be taken to effect needed improvements.
5. The President expressed great concern over the EEC proposal for a "super-board" Education Commission. He believes that the proposal is inimical to the University's interests and that the proposed Commission would probably shift decision making on educational matters too frequently into the political area. He plans to oppose the proposal strongly.
6. He urged that steps be taken to see that the IFS be represented more visibly at Board meetings. He indicated that he plans to write a statement to the Board suggesting desirable changes in its operating and hearing procedures.
7. The President agreed that there is a need for stronger and continuing communications between the University, the Chancellor's representative at the legislature, and the legislators.
8. The President discussed planning for an expected visit of President-elect Boyd on November 13, 14, 15.
9. The next meeting of the Council with President Clark is scheduled for 1:30 p.m. November 7.

Kenneth S. Ghent
Secretary, Advisory Council

KSG/kn
cc: H. Alpert

AGENDA .

ADVISORY COUNCIL

November 7, 1974

I. Discussion

1. Promotion and Tenure
 - a. Distributed Material
 - b. Robert Liberty re student input on promotion and tenure
(Material to be distributed)
2. Faculty Club (Liquor License Request)
3. NCATE
4. Collective Bargaining
(Lemman Memo and material from Public Employees Relations Board)
5. Buckley Law on Student Records
(Material to be distributed)
6. Paternity Leave (to be discussed at a future meeting)

II. Reports

1. AAU Meeting - October 21-23
2. Institution Heads - October 28
3. Board Meeting - October 28-29
4. Pacific-8 Meeting in Seattle - October 17
5. Election Results -- Meeting November 7

Note: Dr. Lallas will be working with Council on evaluation of administrators and Council's role in academic planning.

Advisory Council Meeting
1 p.m. 7 November 1974

Present: Bartel, Duncan, Ford, Platt, Zaninovich, Ghent

1. The chairman read a copy of a letter from President Clark directing John Lallas to work with the Advisory Council representative to prepare a statement of the role of the Council in academic planning.
2. The chairman reported that Mr. Deutsch would like the Council to consider the desirability of inviting Leland Hess of O.C.E. to come here to discuss the proposal that the Educational Coordinating Council be given greater responsibilities. After some discussion, Phyllis Ford agreed to inform Mr. Tattersall or the other senate officers that Mr. Hess could supply any information needed about the ECC and to suggest that perhaps the senate should ask for information on this matter.
3. The Council discussed at length the question of whether department chairmen should be included in the faculty bargaining unit or instead be considered as supervisory personnel and hence part of management if collective bargaining is instituted. It was pointed out that department chairmen have regular teaching duties (usually at least half-time), that they hold office for three-year terms and then normally revert to full-time teaching assignments, that most important departmental decisions are made with strong faculty participation, and that the chairmanship is rotated among department members after searching consultations with the staff. It was pointed out also that the chairman must work closely with the faculty as a member of the faculty in order to be effective--he might be much less effective if he were classified as part of management. It was also pointed out the chairman's position is ambiguous, that the industrial model of organization is inappropriate for a university, and that the Board would be unwise to make a decision without canvassing the opinions of departmental chairmen and of faculty members. The consensus seemed to be that at the University of Oregon department chairmen should be included in any faculty bargaining unit.

Kenneth S. Ghent
Secretary, Advisory Council

KSG/kn

Advisory Council Meeting
1:30 p.m. 7 November 1974

Present: Bartel, Ford, Duncan, Platt, Zaninovich, Ghent
and President Clark, Robert Liberty, Dean Albrecht, Jim Bernau

1. The Council was presented with material relating to a proposal for a Student Tenure Review Committee, to be advisory to Dean Albrecht for 1974-75.

When it was stated that the student committee would conduct a review of a faculty candidate for tenure only if the candidate requested it, some Council members expressed doubt about the wisdom of not reviewing all candidates. It was suggested that the lack of a student review for a candidate might bias the consideration of his case by the faculty personnel committee or the dean.

It was also suggested that it would be more appropriate to have the student review report go directly to the department head rather than to the dean--or at least go to both of them. It was pointed out that there is already considerable student input in many departments now. Why should the ASUO move in where students are already conducting faculty evaluations in their departments? It was also suggested that if competent students are to conduct such reviews of a faculty member's teaching the students should be students in the department concerned. Thus if change is made in the matter of student evaluation of faculty teaching, it is probably better to strengthen present student efforts at the department level rather than to shift the review to a less competent group at the college level.

2. After the departure of Dean Albrecht, Mr. Liberty and Mr. Bernau the Council proceeded to discuss with President Clark its views of where department chairmen fit into a labor-management model. It was eventually agreed that Mr. Zaninovich, with the help of Mr. Platt, would prepare a statement expressing the conclusions of the discussion and bring the statement to the Council for review prior to submitting it to President Clark. The president indicated that he expects the Board to hold hearings with opportunities for individuals to testify before its position is announced.
3. The president reported that he testified to the Board in opposition to the proposal that there be a state wide bargaining unit for all state system schools.
4. The president commented briefly on Bowlin's prepared statement concerning the Buckley amendment relating to a student's right of access to his University records. He asked the Council to give him its reaction to Part II of the document and to the suggested forms.
5. The president agreed to have his secretary prepare for members of the Council a summary of a report prepared by the Teaching Research Division (Monmouth) on tenure and promotion policies at state schools. Although critical of the report the president believes that it points to some need for improving the University's procedures.
6. The president reported that he is moving for an appeal of the NCATE decision to deny accreditation to the University's secondary school teacher training program.

(Mr. Deutsch joined the meeting at this point)

7. The president reported very briefly on the concerns expressed at the recent AAU meeting relating to (1) the Buckley Amendment, (2) data collection and accountability at universities, (3) dissatisfaction with HEW administration of the Affirmative Action program.
8. The president mentioned a suit by CBS against Vanderbilt University for making indexed CBS broadcasts available.
9. The president mentioned plans under consideration to provide for better university communication with the legislature in the 1975 session. He suggested Mr. Deutsch might represent the Council in this area.
10. The president suggested that the Council consider talking to Emmett Williams, president of the Faculty Club, about the latter's license request.
11. The next meeting of the Council is scheduled for 1 p.m. on November 14, 1974.

Kenneth S. Ghent
Secretary, Advisory Council

KSG/kn

cc: H. Alpert

Advisory Council Meeting
1 p.m., Thursday, November 14, 1974

Present: Bartel, Deutsch, Duncan, Platt, Zaninovich, Ghent

1. Mr. Platt and Mr. Zaninovich submitted drafts of a proposed Advisory Council Statement on the Relationship of Department Chairpersons to Collective Bargaining Unit Membership. It was agreed that Council members should read the proposed drafts and be prepared to vote at the next Council meeting on a simple motion expressing the conclusions of the Council. It was also agreed that a copy of the two drafts should be sent to President Clark so that he will have background for the Council's action. This will be Item No. 1 for next week's meeting.
2. At the President's request, the Council gave further consideration to what response the President should make to the request of the Faculty Club for his approval for an application for a license to sell beer and wine. The Council took no action to change its previous advice but agreed to notify the President that the matter had been discussed.
3. Mr. Duncan reported that he had learned from Professor Donnelly that an agreement had already been signed in October concerning the Cooperative Science Museum Commission. As a result, there seemed to be no need for the Council to investigate or advise on this matter.
4. The Chairman agreed to ask the President if he wants the Council's advice on the Proposed Student Tenure Review Advisory Committee. He agreed to try to ascertain what the present status of the proposal is. Council members voiced many questions about the proposal and agreed that the Council is not disposed to grant its approval on the basis of the information which he has received.
5. The Council agreed to endorse the concept of paternity leave.
6. The Council agreed to ask the President to include an agenda item concerning representation of the University's needs to the legislature.
7. Mr. Bartel agreed to ask the President to consider requesting Leland Hess to meet with the President and the Council to discuss the Educational Coordinating Council's aspirations and the implications of their proposals.
8. Mr. Duncan reported that he has been meeting with the Marshall Wattles Committee on Implementation of the Faculty Salary Plan.

Next Meeting: 1 p.m., Thursday, November 21.

KSG/kn

Advisory Council Meeting
1 p.m., November 21, 1974

Present: Bartel, Deutsch, Duncan, Ford, Zaninovich, Ghent

1. The next regular meeting of the Council is scheduled for 1 p.m. December 5.
2. The Chairman reported that it was due to a secretarial error that the Council was asked to comment on the plan for a Cooperative Science Museum Commission.
3. The Chairman reported that he has had an initial meeting with John Lallas about preparing a notebook to outline the working relation of the Advisory Council and the President.
4. It was agreed that in responding to faculty inquiries concerning advice given by the Council to the President it is proper to report decisions as reported in the Minutes.
5. The Council agreed to accept with minor changes the drafts of statements prepared by Mr. Zaninovich and Mr. Platt concerning the relation of department heads with respect to proposed faculty bargaining units. Mr. Zaninovich agreed to combine the two statements and to make whatever changes in wording are deemed necessary to give equal treatment to men and women.
6. The Chairman reported that the recent effort to popularize credit by examination did not originate in the Liberal Arts College.
7. Phyllis Ford agreed to consult Mr. Starlin about suspected inequities in support budgets of instructional units of the University.

Kenneth S. Ghent
Secretary, Advisory Council

Advisory Council Meeting
1:45 p.m., November 21, 1974

Present: Bartel, Deutsch, Duncan, Ford, Zaninovich, Ghent
and President Clark

1. President Clark accepted the statements in the preliminary drafts prepared by Mr. Platt and Mr. Zaninovich concerning the proper classification of department heads in collective bargaining with the reservation that he did not believe that the word "mediatory" is correct in describing the duties of a department head. He believes that it is important to note that the department head is primarily a faculty member who happens temporarily to have additional responsibilities.
 2. The inadequacy of the Library budget was discussed. The President reported that the need for additional funds for the Library is at or near the top of the request for program improvement funds. He presented data to show that the budget for books and binding has been increasing annually and pointed out that by joining the research library consortium based in Chicago the expenditure needed for books has been reduced. The Council would like to have additional information concerning the Library budget to indicate:
 - (a) The annual budget for book acquisitions (as distinguished from the budget for books and binding) and with costs for periodicals and journals given as additional information;
 - (b) Budgetary figures to show trends in purchasing power for books;
 - (c) Budgetary figures to show expenditures for salaries for personnel;
 - (d) Budgetary figures to show trends in expenditures for supplies and services.
- It was agreed that it would be desirable for a statement to go to the faculty to report what is being done to try to augment library facilities.
3. The President reported steps that had been taken and that will be taken to arrange for President-elect Boyd to discuss with state legislators the financial and educational needs of the University. He mentioned also his own efforts to achieve better understanding by legislators of the University's needs. In addition, he is working with an invited group of faculty members to plan to utilize University personnel who might be effective in explaining the University's position to legislative friends. He invited the Council to suggest a person or persons on the faculty who might be most valuable in this connection.
 4. Mr. Zaninovich stated that on the basis of his recent visit to Baker he believes that there is a clear need for the University to become involved in a humanistic way in the life of Oregon communities to assist them in their efforts of this kind. The President reported what the University is now doing with Dick Koehler as coordinator to take University musicals program to Oregon cities.

5. The question of the Faculty Club desire for a liquor license was discussed briefly and inconclusively.
6. The President reported that as the result of considerable negative criticism the proposal of the Educational Coordinating Council for the Creation of a State Commission to supervise education has been referred for revision to Miles Romney and Mrs. Johnson.
7. The President agreed to send for Council review a proposal from Dean Novick for the creation of an Oregon Institute of Land Use Research.
8. The President reported that he had decided not to approve a request for establishing the Mathematics library in Fenton Hall.
9. The President reported that he prefers to leave the procedures for performance review of general administrators in its present preliminary form until the new president and new council have a chance to consider it. Since administrative officers are generally appointed for six year terms, there is no case in which an early review is presently in prospect.
10. The President reported that because funds for out-of-state travel are facing possible reductions by the legislature, he does not believe that this is an opportune time to seek simplification in procedures governing the use of these funds.
11. The President suggested that it would be helpful to him to be able to call on Council members to be present at student demonstrations directed at his office. He received assurance that some Council support would be available when he requested it on such occasions. He noted that there was such a demonstration last Friday.
12. The President reported that not much progress had been made on how to deal with improper student conduct in campus meetings. He plans to prepare a statement concerning the University's policy relating to free discussion.

Kenneth S. Ghent
Secretary, Advisory Council

KSG/kn
cc: H. Alpert

Advisory Council Meeting
1 p.m., 5 December 1974

Present: Bartel, Deutsch, Duncan, Ford, Platt, Zaninovich, Ghent

1. The Council agreed that it could be helpful for some faculty members to be present when the president is confronted by a hostile demonstration and individual members indicated a willingness to attend if notified that they could be of assistance.
2. The Council agreed to discuss with the president the question of University liaison with legislators. Mr. Deutsch reported that he expects to begin meeting with a University group which is considering ways to explain the University's needs to legislators.
3. The Council agreed to indicate to the president its dissatisfaction with the way the plan for a Liberal Arts Student Advisory Committee was presented to the Council.
4. The Council agreed that it would be appropriate at times to request a re-ordering of the agenda.
5. The Council decided to ask the president for information on the proposed emergency faculty salary raises being considered for February 1, 1975.
6. The Council agreed to meet again at the regular time on December 12 and December 19.

Kenneth S. Ghent
Secretary, Advisory Council

Advisory Council Meeting
2 p.m., 5 December 1974

Present: Bartel, Deutsch, Duncan, Ford, Platt, Zaninovich, Ghent
with President Clark

1. The president reported that he believes that the project for a 5% increase in the salary budget for February 1, 1975 is good. Because such an increase is believed to be dependent on legislative action, approval may be delayed until after February 1, but it is hoped that the raise would be retroactive to February 1.
2. The budget review schedule will be discussed with the Council at an early date.
3. The president reported at some length on items discussed at the Institutional Heads meeting and at the Board meeting.
 - a. The Governor's Executive Office review has resulted in a tentative seven million dollar cut in the proposed state system budget for 1975-77. However, it is hoped that the new governor will make restoration of some items to the minimum budget that has come from the Executive Office. Moreover, the president of the State Board is expected to back the original budget strongly.
 - b. Strong efforts will be made to restore the program improvement request and funds for the Music School building to the budget.
 - c. The proposed funding for retraining faculty in a career development program was given a higher priority than would probably have been given by Institutional Heads.
4. The president reported that the University's student records policy as developed by Mr. Bowlin and Mr. Bogen has received favorable comment at national meetings.
5. The president commented briefly on difficulties with the computer-network program and indicated that the University may have won its battle to maintain its present computer equipment here.
6. The president asked for suggestions on possible nominees for prospective vacancies on the State Board of Higher Education.
7. The president reported on salary negotiations involving Tongue Point employees. It was urged that the Campus Advisory board on Tongue Point be fully consulted.
8. The president reported briefly on efforts involving him in seeking gifts to the University.
9. The president commented briefly on the approaching Pacific-8 conference meeting at which consideration will be given to a one-platoon restriction in football, the addition of one football game to the present 11-game schedule, and the possibility of additional participation in post-season bowl games.

10. He requested the Council to designate a member to serve on a revived budget committee which will consider allocation of unanticipated surpluses.
11. The president commented on the Athletic Department's financial position and on the funding of competition athletics for women.
12. After some discussion of liaison with legislators, it was suggested that Stoddard Malarkey be released from some campus duties to assist in legislative liaison.
13. The president reported that he had little notice about the Student Liberal Arts Tenure Review Committee, that he doesn't regard the Committee as a threatening development, believing that in difficult cases the opinion of such a group may be a useful supplement to peer-group evaluation. He suggested that if the Council has serious reservations it should present them to him in writing for transmission to Dean Albrecht.
14. It was agreed that the proposed Oregon Institute of Land Use should be discussed next week.

Kenneth S. Ghent
Secretary, Advisory Council

KSG/kn
cc: H. Alpert

Advisory Council Meeting
1 p.m., December 12, 1974

Present: Bartel, Deutsch, Ford, Duncan, Zaninovich, Ghent

1. Phyllis Ford presented data concerning Service and Supplies budgets, the number of secretarial staff, and total student credit hours for selected schools and departments of the University. The Council agreed to discuss this data with the President to ask for comment on apparent inequities.

The Council also agreed to ask the President if, in the proposed budget review, the Council would regularly receive data such as that supplied by Miss Ford. This could be very useful in considering the distribution of funds within the University.

2. Mr. Deutsch reported briefly on his participation in an ad hoc committee meeting concerned with University liaison with state legislators. The Council decided to ask the President for progress reports on this activity.
3. Mr. Ghent reported briefly on the problems of the business office in dealing with the computer services in Corvallis. Because it appears that the President is fully aware of the problems and high level attention is being given to the problems, no action was taken.
4. It was agreed that Mr. Bartel should represent the Council on the Budget Committee.
5. Mr. Bartel agreed to ask clarification from Vice President Alpert on an Emerald report that academic credit would be granted to students who serve on the Liberal Arts student tenure review committee.
6. The Council discussed the tentative outline for Faculty Advisory Council Consultation in Budget Planning. It was agreed that the focus of consultation should be sharpened to indicate more clearly the planning in which the Council should be involved. It seemed that those concerned with academic planning at the University were not sufficiently involved.

Kenneth S. Ghent
Secretary, Advisory Council

Advisory Council Meeting
2 p.m., December 12, 1974

Present: Bartel, Deutsch, Duncan, Ford, Zaninovich, Ghent and
President Clark, John Lallas

1. Mr. Bartel reported to the President the reaction of the Council to the proposed consultation role of the Council in budget planning. He suggested that the Council, because of time pressures, should be concerned primarily with representing the faculty in budgetary considerations relating to internal allocations of University funds. It was agreed that Items 1, 2, 3, 8 of the proposed review were included primarily as background. After some discussion it was agreed that John Lallas would prepare a new draft of the outline for consultation on Budget Planning.
2. After Mr. Lallas left the meeting the President reported on his recent trip to New York on which he talked to several prospective donors to the University Development Fund.
3. The President agreed to make inquiry concerning Service and Supply budget, number of secretarial staff, and student credit hours for the CSPA School.
4. The President discussed the request of Mr. Rhoades for authorization for development of a High School-Community College Relations Unit within the Office of Admissions. He indicated that he intends to put some funds into this activity for next term. At the same time he wishes to have a small task force examine carefully what our relations with the Community Colleges should be. He asked the Council to nominate a representative to the proposed task force.
5. The President sees the need for an associate dean for the Division of Teacher Education. But for a number of reasons he is not yet prepared to proceed in this matter.
6. As soon as Paul Civin has additional data available, the President plans to ask him to attend a Council meeting with the President.
7. The next meeting will be at 1:00 p.m. on December 19.

Kenneth S. Ghent
Secretary, Advisory Council

KSG/kn
cc: H. Alpert

Advisory Council Meeting
1 p.m., December 19, 1974

Present: Bartel, Duncan, Ford, Platt, Ghent

1. Mr. Bartel reported that Mr. Zaninovich would represent the Council on the task force proposed by President Clark to investigate the relationship of the University to the Community Colleges.
2. Mr. Bartel reported that Mr. Alpert had agreed to investigate the proposed credit to be offered to student members of the Student Advisory Committee for the Dean of the Liberal Arts College.
3. Mr. Bartel reported that he had attended a meeting of the Budget Committee and gave a brief account of business transacted.
4. A note from Mr. Deutsch reported the names of those attending the meeting of the Ad Hoc Committee on Legislative Liaison.
5. The Council agreed to recommend approval of Mr. Rhoades request for a staff member to play a liaison role with Community Colleges.
6. Mr. Bartel reported that the decision concerning the proposed Land Use Institute presently awaits a recommendation from the Council. While granting that such an institute or center would play a valuable role, the Council agreed to report to the President a number of concerns or questions raised primarily by Mr. Platt and Mr. Duncan as follows:
 - (i) Do the prospects for funding from outside sources warrant establishing a center (institute)?
 - (ii) Should the name be "Center" instead of institute?
 - (iii) Has there been investigation to see whether or not what is proposed will be duplicated at another state institution?
 - (iv) It seems desirable to discuss the proposal with other areas of the University that might properly be concerned--e.g., economics, sociology, law.
 - (v) Would the proposed institute encompass investigations that might more appropriately be conducted by the Bureau of Governmental Research? Have the proposers of the institute discussed the proposal with the Bureau?
 - (vi) How does the proposed institute relate to the present Environmental Studies Institute?
 - (vii) The Council is displeased by the way the proposal has come to the attention of the University and the Council.

7. Next meeting--January 9--regular time
8. The Council discussed briefly Dean Gilberts' request for authorization to make a national search for an associate dean. It was not clear to the Council why an internal re-organization in the College of Education would not accomplish what is desired.

Kenneth S. Ghent
Secretary, Advisory Council

KSG/kn

Advisory Council Meeting
2 p.m., December 19, 1974

Present: Bartel, Duncan, Ford, Platt, Ghent
and President Clark

1. The Council recommended approval of Mr. Rhoades' request for permission to appoint a staff member for liaison with community colleges.
2. In response to a question the President reported that the document relating to periodic review of University administrators is still in tentative form, partly because it seems best to allow President-elect Boyd to review it after he arrives. It was reported that the interinstitutional senate is urging that procedures be established to provide for regular review of administrative officers. The President suggested that the Council might want to consider the problem further and report to him.
3. The Council agreed that it is desirable for the University to play a role in land use development planning as this becomes increasingly a state concern. It was pointed out
 - (a) that adequate funds seem unlikely to come on a continuing basis from the University;
 - (b) that the proposed institute hasn't been presented to all University people who might be interested in participating--e.g., certain persons in law, economics, sociology;
 - (c) that the State Land Conservation and Development Commission is likely to fund short-range research relating to practical problems but unlikely to fund long-range theoretical research in which the University should have its greatest impact;
 - (d) that there is a need for some agency or institute or center to do the kind of work proposed for the institute;
 - (e) that sociological aspects of land use should be considered;
 - (f) that the relationship of the proposed institute to the Bureau of Governmental Research and to the Center for Environmental Studies should be discussed. (President Clark commented that the present Bureau is oriented to service functions and the Environmental Studies Center is oriented to undergraduate studies.)
4. The President pointed to the need for more time for research planning in the office of the Dean of the Graduate School.
5. The Council recommended against a national search for an associate dean for the teacher education area.
6. The President reported that there had been some encouraging developments concerning the budget to go to the legislature.

KSG/kn
cc: H. Alpert

Kenneth S. Ghent
Secretary, Advisory Council