



ATLAS in Action at PSU

<http://www.cas.pdx.edu>

To print: in upper toolbar select “File”, select “Print”, select “Current Slide”, select “OK”

You will be at a PSU Admissions page

Click “Members” (in red letters in body of text)

MEMBER USERID = Willa@PDX

MEMBER PASSWORD = BAR1

Note: This login is case sensitive

You will now be in the “Member’s Area”

1) To look for equivalent courses at other Oregon schools

Go to “Course Equivalency Guides” (left-hand tool buttons)

Select institution to which courses will transfer:

“Portland State University”

Select a method: “Search by Course”. For example,

Dept./ course prefix	Course number
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MTH	251 (Calculus)
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or

CH	221 (General Chemistry)
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Click “Search” and scroll down the window to view the results

Note: Areas demarked by different shades of yellow correspond to groups of courses that substitute for each other. You can see this in the General Chemistry example, where lectures and labs go together but are often listed as individual courses.

2) To match Willa’s courses with a PSU degree program

Go to “Planning Guides” (left-hand tool buttons)

Click “View” (You will see a Planning Guide (aka “degree audit” that has already been run.)

Note: To run a fresh audit, click “Request Planning Guide” and follow the directions. If the audit seems slow, go somewhere else (e.g. to “Your Courses”) and then come back to “Planning Guides”. You can also add courses to Willa’s list or change her intended program at PSU and see how the audit responds.

Click “Log Out” when finished (bottom of left-hand tool buttons)