

**UNDERGRADUATE COUNCIL
MULTICULTURAL COURSE REVIEW
2007
PROCESS**

The process for reviewing the Multicultural Courses is modeled on the process utilized by the Undergraduate Council for the review of Group-satisfying Courses (2002-2004).

- The Undergraduate Council is divided into two teams, each team composed of faculty representatives, student representatives, committee representatives, and ad hoc representatives.
 - Each member of each team reviews rotating sets of syllabi and reports their assessment to the full Council membership for discussion.
 - Each syllabus is studied with respect to four questions:
 1. Does the course meet the criteria of the category in which it is offered?
E.g., **Category A** (AC) compares at least two U.S. racial or ethnic groups, etc.;
 - Category B** (IPT) provides scholarly insight into the construction of collective identities, etc.;
 - Category C** (IC) examines world cultures in critical perspective, etc.
 - 2. Does the syllabus for the course effectively state how the course meets the criteria for the category in which it is offered?
 - 3. Does the course require specialized prior knowledge (pre-requisite course work)? If so, what specialized knowledge / prerequisites?
 - 4. Is the course content appropriate for the level at which the course is offered (lower-division or upper-division)?
- Each course is identified by the team as falling into one of the following designations:
 - the course meets Multicultural criteria for the category in which it is listed;
 - the course appears to meet Multicultural criteria, but may better meet the criteria of a different category than the one in which it is listed;
 - the course does not have enough information in the syllabus or the course description on which a decision can be based;
 - the course appears to the team (which is ½ of the Council) to not meet Multicultural criteria and is referred to the full Council for a thorough re-reading and discussion;
 - At the end of this process, the Undergraduate Council forwards its comments, along with recommendations addressing courses which do not appear to meet the Multicultural criteria, to the Committee on Courses and the Provost's Office.