



UNIVERSITY OF OREGON

12/1/03

TO: Lorraine Davis
Vice President for Academic Affairs

FROM: Deborah Baumgold
Department of Political Science & Chair, Undergraduate Council

The Undergraduate Council has been conducting a review of the Group-Satisfying curriculum for the past year. We have examined syllabi for all group-satisfying courses offered in fall, 2002, with a focus on their suitability to the requirement. Out of this detailed review, we developed the following recommendations for improving the group-satisfying curriculum. We would welcome your reactions to these recommendations and your advice on implementing them.

1. General-education courses must be offered in time periods that are standard for UO academic terms: 10 weeks for Fall, Winter, or Spring Term courses, and not less than 4 weeks for Summer Term courses.
2. The syllabus for each group-satisfying course must state the fundamental question(s) addressed by the course, and must indicate how the course meets the criteria for group status.
3. For all group-satisfying courses to be offered during a particular term, faculty or departments are required to post electronic syllabi or course descriptions that are substantially expanded over those provided in the catalog. This course information should be understandable to someone unfamiliar with the field and should include the information in Point 2. To help students make informed choices of courses, the web postings should be made prior to the start of the registration period for the term in question, and should be directly accessible from Duck Web. Links to Duck Web are easily established, and can be made by individual faculty or by department staff.
4. Proposed General Education courses that are to be offered in an on-line format should be reviewed for instructional design and delivery method, in addition to being reviewed for content through the regular approval process for new courses. This is to ensure that technology is used appropriately and that students are offered an educational experience similar to that in a classroom. The same procedure should be used during the cyclical 5-year review of established General Education courses, if they are offered on-line. An appropriate committee will be designated or created to carry out the extra review of on-line courses.

DEPARTMENT OF POLITICAL SCIENCE

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Subject: undergrad council

Date: Tue, 18 Nov 2003 12:45:46 -0800

From: Kathy Roberts <robertsk@uoregon.edu>

Organization: College of Education

To: sueyy@uoregon.edu

Due- Hope things are going well in the undergrad council. I have a favor to ask, we are getting ready to proceed with the proposal for ASL.

We are getting conflicting responses as to what committees will see the proposal. Can you ask Deborah and Karen this week if the proposal needs to come before the council? If so, we would want to have it on the agenda for the second meeting of winter term probably. Also, could you remind Donna to include me in the email or memo for setting council meeting times for next term. Kathy

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Please note new address:

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Jan
agenda item

DB gone
on Dec 4

KS = agenda